

Regular Board Meeting
Blackman Charter Township
July 17, 2023

DRAFT

The Blackman Charter Township Board convened at 6:00 p.m. on Monday, July 17, 2023 at the Township Hall, 1990 West Parnall Road, Jackson, Michigan.

Members present: Supervisor Jancek, Clerk Elwell, Treasurer Preston, and Trustees: Ambs, Thomas, Pack, and Williams.

Members absent:

Public Attendance:

Ray Snell	Deborah Nagy	Nannette Sponsler
Diane Derby	Isaiah Bean	Rachel Bean
	Nancy Smith	

CALL TO ORDER / PLEDGE OF ALLEGIANCE

BRIEF PUBLIC COMMENTS - (two-minute limit)

1. **Isaiah & Rachel Bean**, *Under the Sycamore, LLC*.
 - a. Thank Director Grajewski, Deputy Director McIntosh, & PSO Jordan for helping at the Eagles on the fifteenth.
 - b. Anything you need from us; we would love to give it back to you as well.
 - c. We have lots of thankfulness for you and pray for your safety every day.
2. **Ray Snell**, *9th District County Commissioner*
 - a. County Commissioner Meeting
 - i. Commercial aircraft system at the airport – modification of FAA rules
 - ii. American 1 paying for naming rights of the events center – using money for maintaining and improving the building for pickleball projects.
 - iii. School wellness programs – Concord schools
3. **Nancy Smith**, *Representative for Sue Shink*
 - a. District 14 – Jackson County & Washtenaw County
 - b. Shink will be trying to attend a meeting when she can.
 - c. Constituent outreach – looking for your participation & issues for things in Lansing.
 - i. Will be going door-to-door and leave a card to leave your thoughts if we miss you.

ADDITIONS / DELETIONS

- No additions/deletions.

Motion by Trustee Thomas, supported by Trustee Pack to approve the Board of Trustee agenda for the Regular Board Meeting held on Monday, July 17, 2023.

Unanimously approved by voice vote

MINUTES APPROVAL

- 2 corrections

Motion by Treasurer Preston, supported by Clerk Elwell to approve the Board of Trustee minutes as amended for the Regular Board Meeting held on Monday, June 19, 2023.

Unanimously approved by voice vote

CONSENT AGENDA

1. Approval of payroll for the dates 6/09/23 in the amount of \$169,215.96 and for 6/23/23 in the amount of \$179,625.64.
2. Approve \$200,000.00 transfer of funds from General Fund to Public Safety Fund for the month of June 2023.
3. Receive Revenue and Expenditure Report for the month of June 2023.

Motioned by Treasurer Preston, supported by Trustee Ambs

Roll Call: Elwell, Pack, Thomas, Williams, Ambs, Jancek Preston

Ayes – 7 Nays – 0 Motion Approved

SUPERVISOR'S UPDATE

1. 2022 Audit Records
 - a. Explained by Auditor Nannette Sponsler
 - i. Governance letter and Comment & Recommendation Letter
 - ii. Nothing was reported to the State of Michigan – Good Job, Linda!
 - iii. Public Safety had a loss – from buying a firetruck in cash.
 - iv. Sewer had a loss – from expenses being greater than the revenue. Sewer bills have been raised to increase the fund balance and pay for expenses.
 - v. Overall, everything went well!
2. Nannette has helped us create a calendar for the different departments to help us with deadlines and know when certain reports are due.
 - a. Thank you, Nannette, for preparing the audit.
3. Roundabout and Rives Junction Road and Springport Road will need to be fixed due to rain in a certain portion.
4. County Farm project is moving along.
5. Work in Birdland continues and will be adjusting the height difference of the driveways.
6. DDA is meeting this Wednesday to approve the lowest bid for the construction of the sidewalk from Boardman.
 - a. Jack is working with EGLE on the wetland portions.
7. Dave Wilson is still working on the buildings – the computer broke and had to get the plans back.
8. Fishbeck did not find anything significant when doing their latest work – waiting on the official report.

TREASURER'S UPDATE

1. Taxes are coming in – nothing much to report.
2. Early on for tax collection

CLERK'S UPDATE

1. One-third of the ballots have been received for the August 8 election.
2. State-funded ballot drop-boxes
 - a. Required to have two for Blackman.

PUBLIC SAFETY

- *No activity*
1. Hiring process
 - a. Hired a couple firefighters.
 - b. Looking to get another one into an August academy class – awaiting MCOLES results.
 2. Thank you to PSO Jordon for his Ordinance list.

PLANNING COMMISSION

- *No activity*

ZONING BOARD OF APPEALS

- *No activity*

PARKS & RECREATION

1. Looking at getting water line ran to medium pavilion.
2. Surveys are coming in that came in with the taxes.
 - a. Will use information and have a public meeting to discuss the issues.
3. Cochran Electric – working on the cameras at Rod Mills

TECHNOLOGY COMMITTEE

- *No activity*

UTILITIES COMMITTEE

- *No activity*
 - a. Meeting with the City of Jackson for new contract

ORDINANCE REVIEW COMMITTEE

1. Light contamination
 - a. Wanting an ordinance for lights and requests for telescopes at Rod Mills

NEW BUSINESS

QUADIENT

Motion by Clerk Elwell, supported by Trustee Pack to approve the five-year lease agreement with Quadient Postage & Mailing Systems for a total of \$11,644.80.

POSTAGE

Roll Call: Jancek, Preston, Pack, Thomas, Elwell, Ambs, Williams

MACHINE:

Ayes – 7

Nays - 0

Motion Approved

LEASE

AGREEMENT

- **BILLS**

Motion by Treasurer Preston, supported by Trustee Williams to approve payment of bills on the Board Invoice Post Audit Report dated 7/07/23 in the amount of \$116,345.14 and Board Invoice Report dated 7/18/23 in the amount of \$464,072.87.

Roll Call: Jancek, Ambs, Williams, Pack, Elwell, Preston, Thomas

Ayes – 7 *Nays - 0* *Motion Approved*

EXTENDED PUBLIC COMMENT (Three-minute limit)

1. **Diane Derby, Township Resident**
 - a. Questions regarding ballot drop-boxes
 - b. Complaints regarding a party at the large pavilion
 - i. Rental agreement – problems with other people being in a reserved pavilion.
2. **Ray Snell, 9th District County Commissioner**
 - a. I did not receive a survey since the taxes were escrowed.

OPEN DISCUSSION

- *None*

The Supervisor declared the meeting adjourned at 7:00pm.

David Elwell, Township Clerk