

RFP for Audit Services

Blackman Charter Township is requesting proposals for the services of a qualified Certified Public Accounting firm to conduct the Financial and Compliance Audit of the Township's operations. Services will include, but are not limited to:

- Planning and performing the audit
- Performing tests of documentary evidence
- Evaluation of Internal Controls
- Management Letter(s) per Financial Report
- Letter of comments and recommendations
- Presentation of findings before the Township Board
- Technical Assistance throughout fiscal year; costs included in yearly fee
- Preparation of Financial Reports

Questions and requests for clarification may be submitted through **October 30, 2023**. Proposers should submit requests to Phil Preston, Township Treasurer at ppreston@blackmantwp.com or by phone at 788-4345 extension 8226. Proposers shall refrain from initiating contact with Township representatives other than Mr. Preston for the purposes of obtaining information for use in preparation of proposals. Firms may modify or withdraw their proposals at any time prior to the closing date by providing a written request for modification or withdrawal to Blackman Charter Township.

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