

**BLACKMAN CHARTER TOWNSHIP
BOARD MEETING AGENDA
Monday, May 18, 2020
6:00 PM**

Due to COVID-19 “Stay Home, Stay Safe” executive order, Blackman Charter Township will be holding regular board meeting via teleconference or video conference

CALL TO ORDER / PLEDGE OF ALLEGIANCE

BRIEF PUBLIC COMMENTS - (two-minute limit)

ADDITIONS / DELETIONS

MINUTES APPROVAL

1. Approval of the minutes for the Regular Board Meeting held on Monday, April 20, 2020.

CONSENT AGENDA

1. Approval of payroll for payroll dates 04/3/20 in the amount of \$135,775.85 and for 04/17/20 in the amount of \$159,589.94
2. Receive Revenue and Expenditure Report for the month of April, 2020.
3. Approve Transfer \$100,000.00 from General Fund to Public Safety Fund.

SUPERVISOR’S UPDATE

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TREASURER’S UPDATE

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CLERK’S UPDATE

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PUBLIC SAFETY

•

PLANNING COMMISSION

•

ZONING BOARD OF APPEALS

•

PARKS & RECREATION

•

TECHNOLOGY COMMITTEE

•

UTILITIES COMMITTEE

•

ORDINANCE REVIEW COMMITTEE

NEW BUSINESS

1. Motion to Approve part time employee for elections, starting June 15, and ending November 6. Not more than 25 hours a week at the rate of \$14.92.
2. Motion to Approve purchase a tabulator in the amount of \$2,695 for elections.
3. Motion to Approve Resolution #11 2020 0518 in support of Blackman Local Development Authority EDA Grant.

BILLS

- Approve payment of bills on the Board Invoice Post Audit Report dated 05/13/2020 in the amount of \$337,612.39 and Board Invoice Report dated 05/13/2020 in the amount of \$6,741,996.11

EXTENDED PUBLIC COMMENT (Three-minute limit)

OPEN DISCUSSION –

ADJOURNMENT:

Shelly Sercombe, Clerk

Regular Board Meeting
Blackman Charter Township
April 20, 2020

Due to COVID-19 "Stay Home, Stay Safe" executive order, Blackman Charter Township will be holding regular board meeting via teleconference or video conference.

All voting on motions will be by roll call vote

DRAFT

The Blackman Charter Township Board convened at 6:00 p.m. on April 20, 2020, at the Township Office; 1990 West Parnall Road., Jackson, Michigan.

Members present: **Via Zoom Supervisor Jancek, Clerk Sercombe, Treasurer Preston, Trustees: Ambs, Pack, Williams, Thomas.**

Absent: none

People in attendance. Zero

CALL TO ORDER/PLEDGE OF ALLEGIANCE: 6:00 PM

BRIEF PUBLIC COMMENTS: None

ADDITIONS/DELETIONS TO AGENDA: Addition under New Business Resolution 10-2020-0420

MINUTES APPROVAL: Motion by Pete Jancek, Supervisor with Support by Scott Pack Trustee to approve the Board of Trustee minutes from the Regular Board Meeting held on March 16, 2020.

Roll Call: Ayes-7 Nays-0 Motion Approved

CONSENT AGENDA

1. Approval of payroll for payroll dates 03/06/20 in the amount of \$150,09.73 and for 03/20/2020 in the amount of \$153,331.82.
2. Receive Revenue and Expenditure Report for the month of March 2020.

Motion by Pete Jancek, Supervisor with support by Mike Thomas, Trustee

Roll Call: Ayes-7 Nays - 0 Motion Approved

SUPERVISOR UPDATE –Throughout the Coronavirus Epidemic Meals of Wheels will continue to deliver meals. Call Jackson County Department of Aging (517) 788-4364 if you know anyone 60 or over who needs meals, call to sign up.

TREASURER UPDATE – None

CLERK UPDATE – Election May 5th, 2400 AV

PUBLIC SAFETY UPDATE– Received mask sanitizer

PLANNING COMMISSION – None

Zoning Board of Appeals – None

PARKS & RECREATION UPDATE– DNR correction of Grant, Contact Concord Excavating on Park Driveway, Little League

TECHNOLOGY COMMITTEE–

UTILITIES COMMITTEE –Sewer N. Dettman Road re: construction replacement

ORDINANCE REVIEW COMMITTEE –

- Charter 85. Parks 85-6 Animal and Pets (Second Read)
- Part 2 Blight Article II Blight Elimination (Second Read)
Motion to approve second read on Park and Blight by Supervisor Jancek, with support by Preston, Treasurer
Roll Call: Ayes-7 Ambs, Thomas, Jancek, Sercombe, Preston, Pack and Williams
Nays-0 Motion Approved

NEW BUSINESS:

1. Authorize payment in amount of \$5,000 to Edward Rose for easement to be paid from Sewer Fund.
Motion to Approve by Jancek, Supervisor with support by Preston, Treasurer
Roll Call: Ayes – 7, Ambs, Thomas, Jancek, Sercombe, Preston, Pack and Williams
Nays-0
Motion Approved

2. Approve the purchase of three (3) desktop computers and one (1) laptop computer and four (4) software packages from I.T. for a cost not exceed \$4,382. This is a budgeted replacement due to the age of existing equipment and software programs.
Motion to Approve by Thomas, Trustee with support by Preston, Treasurer
Roll Call: Ayes-7 Williams, Preston, Thomas, Jancek. Ambs, Sercombe, and Pack
Nays-0
Motion Approved

3. Approve proposal from DUCTZ of Mid-Michigan to clean and sanitize all HVAC duct work in Public Safety building for a cost not to exceed \$2,500 and the Township Offices building for a cost not to exceed \$3,970.
Motion to Approve by Jancek with support by Pack
Roll Call: Ayes-7 Thomas, Ambs, Sercombe, Jancek, Pack, Williams, and Preston
Nays-0
Motion Approved

4. Approval of Resolution 10-2020-0420, Resolution in Support of MDNR Trust Fund Grant replacing Resolution 07-2020-0316.
Motion to Approve Jancek, with support by Preston
Roll Call: Ayes-7 Pack, Sercombe, Preston, Williams, Thomas, Jancek and Ambs
Nays-0
Motion Approved

BILLS

- Approve payment of bills on the Board Invoice Post Audit Report dated 04/14/2020 in the amount of \$220,093.16 and Board Invoice Report dated 04/14/2020 in the amount of \$1,429,527.44
Motion to Approve Pete Jancek with Support by Shelly Sercombe
Roll Call Ayes – 7 Nays – 0
Motion Approved

EXTENDED PUBLIC COMMENT: Dave Elwell County Commission update

OPEN DISCUSSION –

MEETING ADJOURNED 6:26 p.m.

The Supervisor declared the meeting adjourned at 6:26 p.m.

Shelly Sercombe, Clerk

Shelly Sercombe

From: Cleary, Charamy (MDOS) <ClearyC@michigan.gov>
Sent: Thursday, April 2, 2020 4:50 PM
To: Cleary, Charamy (MDOS)
Cc: Tarrant, David (MDOS); Pierce, Carol (MDOS); Holmes, Leigh (MDOS); Bourbonais, Lori (MDOS)
Subject: Dominion Tabulator Order
Importance: High

Dear Clerk,

The Bureau of Elections has been notified that Dominion is requesting all orders for ICP tabulators be placed by the end of the day on Monday April 6.

Because you were approved for cost share of 50% of a new tabulator, please contact Dominion if you have not already done so and place your order ASAP.

I will provide more guidance on the cost share process, but time is critical so please to place your order immediately.

Just a reminder that tabulators are for the use of Absent Voter Counting Boards and the Bureau of Elections will pay only 50% of the tabulator cost (or up to \$2695). Any additional items will be purchased at the expense of the jurisdiction.

Please call me if you have any questions.

Charamy Cleary
Election Specialist
Michigan Bureau of Elections
517-335-0044

**BLACKMAN CHARTER TOWNSHIP
RESOLUTION #11-2020-0518**

**BLACKMAN CHARTER TOWNSHIP
RESOLUTION FOR GRANT APPLICATION WITH THE
U.S. ECONOMIC DEVELOPMENT ADMINISTRATION (EDA)
PUBLIC WORKS AND ECONOMIC ADJUSTMENT ASSISTNCE PROGRAM**

WHEREAS, the Economic Development Administration's (EDA's) mission is to lead the federal economic development agenda by promoting innovation and competitiveness, preparing American regions for economic growth and success in the worldwide economy, and

WHEREAS, the EDA solicits applications from applicants in order to provide investments that support construction, non-construction, planning, technical assistance, and revolving loan fund projects under EDA's Public Works program and EAA program, and

WHEREAS, Blackman Charter Township's Local Development Finance Authority (BLDFA) purchased 181 acres of property to develop an Industrial Park, and with the partnership of the Jackson County Department of Transportation, conducted a County Farm Road Feasibility Study, and

WHEREAS, The County of Jackson, through the Department of Transportation, along with the Blackman Charter Township, and the Blackman Charter Township Local Development Finance Authority (BLDFA), will file an application for the **COUNTY FARM-SPRINGPORT CORRIDOR IMPROVEMENT PROJECT**, with the EDA under Funding Opportunity number PWEAA2020 requesting \$5,918,000, and

WHEREAS, Blackman Charter Township will invest \$1,486,000 to construct the sanitary sewer, force main relocation, and the water main into Jackson Technology Park North, which will be used as grant matching funds. The grant matching funds are a cash match that is readily available and unencumbered, and

WHEREAS, the County of Jackson will be the lead applicant, with Blackman Charter Township, and its BLDFA as the co-applicants. Jackson County Department of Transportation (JCDOT), as County Staff will administer the grant, and

WHEREAS, the Blackman Charter Township Board, Jackson County, businesses and representatives within or near the County Farm-Springport Corridor, and the representatives of the effected taxing units will be given an opportunity for public comment at an informational meeting held on a date yet to be determined, and

WHEREAS, the Blackman Charter Township Supervisor, Pete Jancek, is the authorized representative on behalf of the EDA Grant, and is authorized to sign any and all documentation related to the grant.

NOW, THEREFORE, the Blackman Charter Township and the County of Jackson authorize the EDA Grant Application submittal by BL DFA Staff.

At a regular Board meeting of the Blackman Charter Township Board, located at 1990 W. Parnall Road, County of Jackson, Michigan, on Monday, May 18, 2020, at 6:00 p.m., the motion to approve this resolution was made by Board Member _____. Support was offered by Board Member _____.

Upon roll call, the following voted "aye":
The following voted "nay":
Absent:

**The Blackman Charter Township Board of Trustees and its Supervisor,
declared the Resolution approved.**

Pete Jancek, Supervisor
Blackman Charter Township