

Regular Board Meeting  
Blackman Charter Township  
May 17, 2021

The Blackman Charter Township Board convened at 6:00 p.m. on Monday, May 17, 2021 in person with masks and social distancing requirements, in accordance with the Michigan Department of Health & Human Services.

**Members present:** Supervisor Jancek, Treasurer Preston and Trustees: Ambs, Thomas, Pack, and Williams.

**Members absent:** Clerk Sercombe

**Public Attendance:** 9 in attendance, sign-in sheet is on file.

**CALL TO ORDER / PLEDGE OF ALLEGIANCE**

1. Motion made by Supervisor Jancek and supported by Trustee Williams to excuse Clerk Sercombe from tonight's meeting. *Unanimously approved by voice vote.*

**BRIEF PUBLIC COMMENTS - (two-minute limit)**

1. *Ray Snell, County Commissioner*
  - a. Phil approached me about roundabouts, lack of color
  - b. MDOT will be painting them
  - c. Talked to JCDOT about their planned roundabouts
  - d. Blackman logo on the other side of the roundabout going into the township?
  - e. County Commissioner agenda
    - i. anti-discrimination policy
    - ii. Let me know about agenda subscriptions

**ADDITIONS / DELETIONS**

1. Motion by Phil Preston and supported by Trustee Thomas to approve the agenda as is. *Unanimously approved by voice vote.*

**MINUTES APPROVAL**

1. Motion by Trustee Ambs, supported by Trustee Williams to approve the Board of Trustee minutes for the Regular Board Meeting held on Monday, April 19, 2021.  
*Ayes - 6                      Nays - 0                      Motion Approved*

**CONSENT AGENDA**

1. Approval of payroll for the dates 4/02/21 in the amount of \$132,437.68, 4/16/21 in the amount of \$142,222.41, and 4/30/21 in the amount of \$159,191.31.
2. Approve \$1,000,000.00 transfer of funds from General Fund to Public Safety Fund for the month of April 2021.
3. Receive Revenue and Expenditure Report for the month of April 2021.  
Motion by Treasurer Preston, supported by Trustee Pack  
***Roll Call:*** Pack, Thomas, Williams, Ambs, Jancek, Preston  
*Ayes - 6                      Nays - 0                      Motion Approved*

**SUPERVISOR'S UPDATE**

1. Monthly Supervisor Meeting packet from JCDOT
2. Supervisor's meeting was at Rod Mills
  - a. Park was busy - especially dog park
  - b. Little League was using it

TREASURER'S UPDATE

1. Slow time
2. Looking into credit card payment option to pay bills

CLERK'S UPDATE

1. Fifield Cemetery has been busier than usual
  - a. Sold plots/burials since mid-April
  - b. Thank you to Rob Wells for working with us amongst his busy schedule
  - c. May 8th - Fifield Cemetery clean-up
    - i. Thank you to Boy Scouts, parents, and volunteers
    - ii. Cleaned up Christmas decorations & damaged/decayed decorations
    - iii. Veteran Flags have also been put out for Memorial Day
    - iv. Thank you to Little House Bakery for donating donut holes for volunteers.
2. No August Election
  - a. Keeping the commission informed on any redistricting news, house bills, etc.

PUBLIC SAFETY

**NORTHERN  
MICHIGAN K-9**

Motion by Trustee Williams, supported by Trustee Thomas to authorize the Director of Public Safety to purchase a Dual-Purpose K-9 from Northern Michigan K-9 in the amount of \$11,500.00, which includes the K-9, equipment, and 4-weeks of handler training. **Discussion**

**Roll Call:** Jancek, Preston, Pack, Thomas, Ambs, Williams  
*Ayes – 6                                      Nays - 0                                      Motion Approved*

**MICHIGAN  
PARTICIPATING  
PLAN: RIFLE  
RACKS**

Motion by Trustee Williams, supported by Trustee Ambs to authorize the Director of Public Safety to submit a grant application to the Michigan Participating Plan for 12-rifle racks in the amount of \$4,164.00 and approve Resolution #11-2021-0517 in support of the grant application

**Roll Call:** Jancek, Ambs, Williams, Pack, Preston, Thomas  
*Ayes – 6                                      Nays - 0                                      Motion Approved*

**PUBLIC  
SAFETY OFFICER  
POSITION**

Motion by Trustee Williams, supported by Trustee Ambs to authorize the Director of Public Safety to hire an additional Public Safety Officer, in order to assign an existing Public Safety Officer to ordinance enforcement on a full-time basis

**Roll Call:** Preston, Williams, Thomas, Ambs, Pack, Jancek  
*Ayes – 6                                      Nays - 0                                      Motion Approved*

PLANNING COMMISSION

1. Minutes from April 20th PC meeting, items pertain to Special Mtg. on 5/26

ZONING BOARD OF APPEALS

1. Special Meeting is on 5/26 for ZBA variance request

PARKS & RECREATION

1. 2021 Parks & Rec Survey
2. Gerdau will be at the park Wednesday afternoon to help create a walking path from the back gate
3. 53 reservations are currently on the books for the park
4. Concord Excavating is working on the road soon
5. Playground expansion -- contracts are back and work will get under way

**RESOLUTION #10-2021-0517; MICHIGAN DNR TRUST FUND GRANT** Motion by Treasurer Preston, supported by Trustee Williams to approve Resolution #10-2021-0517; Support of Michigan Department of Natural Resources Trust Fund Grant  
**Roll Call:** Jancek, Ambs, Williams, Pack, Preston, Thomas  
*Ayes – 6                      Nays - 0                      Motion Approved*

**AMENDMENT** Motion by Treasurer Preston, supported by Trustee Williams to amend Resolution #10-2021-0517; Support of Michigan Department of Natural Resources Trust to amend the fiscal years from 2020-2021 to 2021-2022.  
*Ayes – 6                      Nays - 0                      Motion Approved*

TECHNOLOGY COMMITTEE

- *No activity*

UTILITIES COMMITTEE

- *No activity*

ORDINANCE REVIEW COMMITTEE

- *No activity*

NEW BUSINESS

**RESOLUTION #07-2021-0517; CHILANGOS CANTINA GRILL** Motion by Treasurer Preston, supported by Trustee Ambs to approve Resolution #07-2021-0517; Local Government Authorization regarding a Class C Liquor License for Chilangos Cantina Grill at 501 Longfellow Avenue.  
**Roll Call:** Williams, Preston, Thomas, Jancek, Ambs, Pack  
*Ayes – 6                      Nays - 0                      Motion Approved*

**RAY PRINTING SUMMER 2021 TAX BILLS** Motion by Trustee Thomas, supported by Treasurer Preston to contract with Ray Printing for the 2021 summer tax bills in the amount of \$4,589.00.  
**Roll Call:** Thomas, Ambs, Jancek, Pack, Williams, Preston  
*Ayes – 6                      Nays - 0                      Motion Approved*

**RESOLUTION #08-2021-0517; PRIMARY CAREGIVER FEES** Motion by Supervisor Jancek, supported by Trustee Pack to approve Resolution #08-2021-0517; Set application fees for registered primary caregivers operating as a home occupation. **Discussion**  
**Roll Call:** Pack, Preston, Williams, Thomas, Jancek, Ambs  
*Ayes – 6                      Nays - 0                      Motion Approved*

**RESOLUTION #09-2021-0517; NOTIFICATION OF RIGHT OF FIRST REFUSAL** Motion by Supervisor Jancek, supported by Trustee Williams to approve Resolution #09-2021-0517; Notification of Release of Right of First Refusal under Public Act 123 of 1999 for the Jackson County 2021 foreclosures of 2018 and prior taxes for the following parcels: **Discussion**  
000-08-22-429-009-00 2126 COOPER RD.  
000-08-28-328-012-00 1264 WAYNE ST.  
000-08-36-403-001-01 2503 E. GANSON ST.  
*Ayes – 6                      Nays - 0                      Motion Approved*

**AMENDMENT**

Motion by Treasurer Preston, supported by Trustee Williams to remove parcel #000-08-15-260-030-00 for Lot 63 Wrenwood from the Right of First Refusal List.

*Ayes – 5                                  Nays - 1 (Thomas)                  Motion Approved*

**REVISED 2021  
WAGE MATRIX**

Motion by Supervisor Jancek, supported by Trustee Thomas to approve the revised wage matrix as presented, effective immediately.

*Roll Call: Ambs, Thomas, Jancek, Preston, Pack, Williams  
Ayes – 6                                  Nays - 0                                  Motion Approved*

**NEW HIRE  
ARNOLD  
DOLMAN**

Motion by Trustee Thomas, supported by Treasurer Preston to approve the recommendation of the personnel committee to hire Arnold Dolman as the Assessor at a starting salary of \$31.36 per hour, effective June 1, 2021.

*Roll Call: Jancek, Preston, Pack, Thomas, Ambs, Williams  
Ayes – 6                                  Nays - 0                                  Motion Approved*

**BILLS**

Motion by Treasurer Preston, supported by Trustee Pack to approve payment of bills on the Board Invoice Post Audit Report dated 4/21/21 in the amount of \$45,360.58 and Board Invoice Report dated 5/18/21 in the amount of \$516,449.58.

*Roll Call: Williams, Preston, Thomas, Jancek, Ambs, Pack  
Ayes – 6                                  Nays - 0                                  Motion Approved*

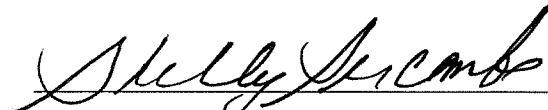
**EXTENDED PUBLIC COMMENT (Three-minute limit)**

- None

**OPEN DISCUSSION**

1. *Trustee Ambs*
  - a. Preston: Questions #20 and #21 should be in a separate survey, not Parks & Rec survey
2. *Trustee Thomas*
  - a. How many residents are in Canary Lane?
  - b. Not in favor of making the canoe launch a commercial site
  - c. Pack: Cannot canoe this very far -- negative experience
  - d. Preston: Water path looked open within the last 6 months

*The Supervisor declared the meeting adjourned at 6:43pm.*

  
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Shelly Sercombe, Township Clerk