

Regular Board Meeting
Blackman Charter Township
May 16, 2022

The Blackman Charter Township Board convened at 6:00 p.m. on Monday, May 16, 2022 at the Township Hall, 1990 West Parnall Road, Jackson, Michigan.

Members present: Supervisor Jancek, Clerk Sercombe, Treasurer Preston, and Trustees: Ambs, Thomas, Pack, and Williams.

Members absent:

Public Attendance: Shirley Jancek, Ray Snell, Diane Derby, Jennifer Biddinger, Dave Elwell, Marnie Hade, Ken Frey

CALL TO ORDER / PLEDGE OF ALLEGIANCE

BRIEF PUBLIC COMMENTS - (two-minute limit)

1. **Ray Snell, 9th District County Commissioner**
 - a. Approve district court courtroom video upgrade
 - b. Contract with Assessing Solutions for commercial assessments
 - c. Remodeling the animal shelter – HVAC Equipment
 - d. Health Department – major restructuring of the organization
 - e. Blackman roads and the money from Blackman has been spent. County money is now being used to fix the roads.
 - f. New jail on Wesley St.
 - i. Take another look at ARPA money to accommodate the project
 - ii. Bring up at meeting tomorrow night, should make this a priority
 - g. *Discussion about the road conditions and the road commission*
2. **Ken Frey, Blackman Resident**
 - a. Patches are needed on Springfield Rd
 - b. Intersection of Wyoming and Springfield
 - i. Cutting the corner between 10mph-20mph
 - ii. Concerns about this being dangerous with children, should be a stop sign here
3. **Jennifer Biddinger, Blackman Resident**
 - a. Road work on Royal Dr.
 - b. Election Integrity
 - i. 2000 Mules – watch the documentary
 - ii. This movie proves there was fraud in the election
 - iii. Our township is not involved in election fraud

ADDITIONS / DELETIONS

- No additions/deletions.

Motion by Clerk Sercombe, supported by Trustee Ambs to approve the Board of Trustee agenda for the Regular Board Meeting held on Monday, May 16, 2022.

Unanimously approved by voice vote

MINUTES APPROVAL

- No changes/corrections.

Motion by Treasurer Preston, supported by Trustee Pack to approve the Board of Trustee minutes for the Regular Board Meeting held on Monday, April 18, 2022.

Unanimously approved by voice vote

CONSENT AGENDA

1. Approval of payroll for the dates 4/01/22 in the amount of \$155,046.44, 4/15/22 in the amount of \$157,105.42, and 4/29/22 in the amount of \$180,183.16.
2. Approve \$1,600,000.00 transfer of funds from General Fund to Public Safety Fund for the month of April 2022.
3. Receive Revenue and Expenditure Report for the month of April 2022.
Motioned by Treasurer Preston, supported by Trustee Thomas
Roll Call: Jancek, Ambs, Williams, Pack, Sercombe, Preston, Thomas
Ayes – 7 Nays - 0 Motion Approved

SUPERVISOR'S UPDATE

1. Earth Day
 - a. DDA, Dave Warfield, and I helped clean up Boardman Rd.
 - b. 200 bags from Lowes to Airport Rd., filled 2.5 times
2. Poor Farm Historical Marker
 - a. This Saturday was the historical marker reveal
 - b. Very nice ceremony
 - c. Thank you, Dave Elwell, Bruce Jenkins, and everyone else involved with this project
 - d. New oak sign was made to replace the old cross
 - e. *Dave Elwell*: Cemetery looks really good with Pete, Bruce, and I helping clean it up for the ceremony.
 - i. Ken Wyatt and Linda Hass were a big help along with Deb Hayes-Wolfe

TREASURER'S UPDATE

1. Discussion with one business complaining about receiving payment late and does not want to pay the late fee.

CLERK'S UPDATE

1. May 3 – Western Election School bond passed with a total of 65 voters between AV and in-person voted
2. Lansing finally created our Precinct 6 – new voter ID cards are getting sent out shortly
3. Cemetery Clean-Up was May 7
 - a. Thank you, Cub Scout Pack 339, for all your help
 - b. Thank you, Little House Bakery, for donut holes

PUBLIC SAFETY

- *No activity*

PLANNING COMMISSION

- *No activity*

ZONING BOARD OF APPEALS

- *No activity*

PARKS & RECREATION

1. Little League signed their contract and contributed \$1,500 for field maintenance
2. Rod Mills "Day in the Park" event
 - a. Contact food trucks to be there? Or should we give away hot dogs & popcorn?
 - b. Use the dog park for the Jackson County Animal Shelter to adopt dogs.
 - c. Please send me an email with suggestions
3. Looking to get new security cameras for the park.
4. Met with Region 2 Planning Commission to work on updating the Parks & Rec 5 year plan.
5. Renewal of the Parks & Rec Millage on August 3.

**ROD MILLS
PARK FACILITIES
AGREEMENT**

Motion by Trustee Pack, supported by Treasurer Preston to approve the Rod Mills Park Facilities Agreement between Blackman Charter Township and the Jackson Northwest Little League, effective April 1, 2022.

Unanimously approved by voice vote

TECHNOLOGY COMMITTEE

**PURCHASE (2)
CANON DR-M
260 SCANNERS**

Motion by Trustee Williams, supported by Trustee Ambs to approve the quote from J. McEldowney, Inc. for two (2) Canon DR-M 260 Scanners and the software for both the Township Hall and Public Safety Department, at the cost of \$1,689.00 each, for a total cost of \$3,378.00.

Roll Call: Ambs, Thomas, Jancek, Sercombe, Preston, Pack, Williams

Ayes – 7

Nays - 0

Motion Approved

UTILITIES COMMITTEE

1. Went over monthly flowcharts
2. Capital improvement plans

ORDINANCE REVIEW COMMITTEE

1. Second read of the amended Cemeteries ordinance: Chapter 57, sections 57-8: *Ground Maintenance* and 57-15: *General Rules*.
2. Second read of the amended ordinance: Chapter 55 Peddling & Soliciting, Article VIIA: Food Trucks and the amended licensing application.

**ADOPTION OF
AMENDED
CEMETERIES
ORDINANCE**

Motion by Treasurer Preston, supported by Trustee Williams to approve the second read of the amended Cemeteries ordinance: Chapter 57, sections 57-8: *Ground Maintenance* and 57-15: *General Rules*.

Roll Call: Williams, Preston, Thomas, Jancek, Ambs, Sercombe, Pack

Ayes – 7

Nays - 0

Motion Approved

**ADOPTION OF
AMENDED
FOOD TRUCK
ORDINANCE**

Motion by Treasurer Preston, supported by Trustee Williams to approve the second read of the amended ordinance: Chapter 55 Peddling & Soliciting, Article VIIA: Food Trucks. *Discussion*

Roll Call: Thomas, Ambs, Sercombe, Jancek, Pack, Williams, Preston

Ayes – 7

Nays - 0

Motion Approved

**ADOPTION OF
AMENDED
LICENSING
APPLICATION &
FEE**

Motion by Treasurer Preston, supported by Trustee Williams to approve the second read of the amended licensing application & licensing fee. *Discussion*

Roll Call: Pack, Sercombe, Preston, Williams, Thomas, Jancek, Ambs

Ayes – 2 (Williams, Preston)

Nays - 5

Motion Denied

NEW BUSINESS

**RESOLUTION
#05-2022-0516;
AMEND P/S
BUDGET**

Motion by Clerk Sercombe, supported by Trustee Williams to approve Resolution #05-2022-0516; a resolution to amend the 2022 Public Safety fund budget.

Roll Call: Sercombe, Pack, Thomas, Williams, Ambs, Jancek, Preston

Ayes – 7

Nays - 0

Motion Approved

**RESOLUTION
#06-2022-0516;
AMEND G/F
BUDGET**

Motion by Clerk Sercombe, supported by Trustee Pack to approve Resolution #06-2022-0516; a resolution to amend the 2022 General Fund budget.

Roll Call: Jancek, Preston, Pack, Thomas, Sercombe, Ambs, Williams

Ayes – 7

Nays - 0

Motion Approved

**BID FOR
(10) VOTING
BOOTHES**

Motion by Supervisor Jancek, supported by Trustee Thomas to authorize the Clerk to sell ten (10) used, Blackman Township voting booths to Julia Stonestreet, Spring Arbor Township Clerk, the highest bidder, for \$500.00.

Roll Call: Jancek, Ambs, Williams, Pack, Sercombe, Preston, Thomas
Ayes – 7 Nays - 0 Motion Approved

**PURCHASE
(10) VOTING
BOOTHES**

Motion by Supervisor Jancek, supported by Trustee Thomas to authorize the Clerk to purchase ten (10) 4-station Franklin voting booths from Inclusion Solutions using ARPA funds for the estimated price of \$9,961.00.

Roll Call: Preston, Williams, Thomas, Ambs, Pack, Sercombe, Jancek
Ayes – 7 Nays - 0 Motion Approved

• BILLS

Motion by Treasurer Preston, supported by Clerk Sercombe to approve payment of bills on the Board Invoice Post Audit Report dated 5/09/22 in the amount of \$372,760.41 and Board Invoice Report dated 5/17/22 in the amount of \$554,213.82.

Roll Call: Ambs, Thomas, Jancek, Sercombe, Preston, Pack, Williams
Ayes – 7 Nays - 0 Motion Approved

EXTENDED PUBLIC COMMENT (Three-minute limit)

1. **Ray Snell**, *9th District County Commissioner*
 - a. Impressed by the food truck discussion.
 - b. Remember when we discussed having a trash hauler ordinance?
2. **Jennifer Biddinger**, *Blackman Resident*
 - a. Been to NW School Board Meetings and heard Food Truck comments
 - i. If you feel like the citizens have concerns that we are bringing to you, we don't want you to feel bullied, but more to feel heard.
3. **Ken Frey**, *Blackman Resident*
 - a. Do you have a mission statement for the food truck legislation?
 - i. *Treasurer Preston*: First paragraph of the ordinance
 - b. Will there be any more discussion on the food truck ordinance?
 - i. *Supervisor Jancek*: Maybe in the future, but not at this time.
4. **Diane Derby**, *Blackman Resident*
 - a. May 3rd Election
 - i. Really like the new voting booths
 - ii. Thank you, Shelly and Katie, for having the six precinct chairs work this election and working together to learn the process.

OPEN DISCUSSION

- None

The Supervisor declared the meeting adjourned at 7:07pm.


Shelly Sercombe, Township Clerk