

Regular Board Meeting  
Blackman Charter Township  
May 15, 2023

The Blackman Charter Township Board convened at 6:00 p.m. on Monday, May 15, 2023 at the Township Hall, 1990 West Parnall Road, Jackson, Michigan.

**Members present:** Supervisor Jancek, Clerk Sercombe, Treasurer Preston, and Trustees: Ambs, Pack, and Williams.

**Members absent:** Trustee Thomas

**Public Attendance:**

David Elwell	Dan Arntz	Jennifer Biddinger
Ray Snell	David Warfield	Dawn Warfield
Deborah Nagy	Diane Derby	Karen Kurzynowski

**CALL TO ORDER / PLEDGE OF ALLEGIANCE**

1. Motion by Supervisor Jancek, supported by Trustee Pack to excuse Trustee Thomas from tonight's board meeting due to recovering from back surgery.

*Unanimously approved by voice vote*

**BRIEF PUBLIC COMMENTS - (two-minute limit)**

1. **David Elwell, Township Resident**
  - a. Thank Shelly for serving as Clerk
  - b. Interested in filling the rest of the term as Clerk
    - i. Heart is here in Blackman Township
2. **Ray Snell, 9<sup>th</sup> District County Commissioner**
  - a. Dave will do a great job as interim clerk
  - b. County Commissioner Meeting
    - i. Amanda Kirkpatrick has retired as County Clerk and Cierra Sowle has been appointed to take over.
    - ii. Approve Airport control tower improvements
    - iii. Farmers market at the old armory
      1. Authorize administrator to apply for maintenance grants
3. **Diane Derby, Township Resident**
  - a. Thanks Shelly for running Elections

**ADDITIONS / DELETIONS**

- No additions/deletions.  
Motion by Clerk Sercombe, supported by Trustee Pack to approve the Board of Trustee agenda for the Regular Board Meeting held on Monday, May 15, 2023.  
*Unanimously approved by voice vote*

**MINUTES APPROVAL**

- No changes/corrections.  
Motion by Clerk Sercombe, supported by Trustee Ambs to approve the Board of Trustee minutes for the Regular Board Meeting held on Monday, April 17, 2023.  
*Unanimously approved by voice vote*

**CONSENT AGENDA**

1. Approval of payroll for the dates 4/14/23 in the amount of \$169,944.36 and for 4/28/23 in the amount of \$189,253.70.
2. Approve \$400,000.00 transfer of funds from General Fund to Public Safety Fund for the month of April 2023.
3. Receive Revenue and Expenditure Report for the month of April 2023.  
Motioned by Treasurer Preston, supported by Clerk Sercombe  
**Roll Call:** Jancek, Ambs, Williams, Pack, Sercombe, Preston  
*Ayes – 6            Nays - 0            Motion Approved*

### SUPERVISOR'S UPDATE

1. Marino's Property
  - a. Dave Wilson is looking at a preliminary drawing of what the building will look like for Public Safety
  - b. Security system has been installed
  - c. Lammers did maintenance the gas lines from the ovens
  - d. Contacted Johnson Signs to remove signage – costs between \$600 to \$700
2. B & H property
  - a. Closing on the property next week
  - b. Phase II testing came back and all that was found is normal asbestos in the floor tiles, adhesive, and other areas.
  - c. Checking the fieldwork this month

### TREASURER'S UPDATE

1. *No activity*

### CLERK'S UPDATE

1. May 2 Election
  - a. 242 people showed up to the polls
  - b. 1,635 absent voter voters
2. August 8 Election
  - a. Northwest Schools will have a bond proposal
3. Cemetery Clean Up
  - a. May 6 – thank you everyone for your help

### PUBLIC SAFETY

1. *No activity*

### PLANNING COMMISSION

1. Meets tomorrow, May 16

### ZONING BOARD OF APPEALS

1. *No activity*

### PARKS & RECREATION

1. Keeping on top of the potholes and filling them in
2. Looking to get a footprint drawn for the property behind the township hall
  - a. Active 5-year plan
3. Grant for the canoe launch has now been terminated
4. Lighting was added at the park

### TECHNOLOGY COMMITTEE

1. *No activity*

### UTILITIES COMMITTEE

1. *No activity*
  - a. BS&A came and trained employees on Utility Billing software

### ORDINANCE REVIEW COMMITTEE

1. *No activity*

NEW BUSINESS

**CLERK**

**RESIGNATION:**

**SHELLY**

**SERCOMBE**

Motion by Supervisor Jancek, supported by Treasurer Preston to accept Shelly Sercombe's letter of resignation as township clerk, effective May 16 at 10:00am.

**Discussion**

**Roll Call:** Preston, Williams, Ambs, Pack, Sercombe, Jancek

*Ayes – 6*

*Nays - 0*

*Motion Approved*

**CLERK**

**APPOINTMENT:**

**DAVID ELWELL**

Motion by Supervisor Jancek, supported by Trustee Williams to appoint David Elwell as the new township clerk, term ending November 2024.

**Roll Call:** Ambs, Jancek, Sercombe, Preston, Pack, Williams

*Ayes – 6*

*Nays - 0*

*Motion Approved*

**CONTRACTUAL  
WAGE**

**INCREASE:**

**PARKS &**

**RECREATION**

Motion by Supervisor Jancek, supported by Clerk Sercombe to approve the wage increase for the park maintenance worker's contractual wage from \$15.00/hr to \$17.42/hr, effective immediately.

**Roll Call:** Williams, Preston, Jancek, Ambs, Sercombe, Pack

*Ayes – 6*

*Nays - 0*

*Motion Approved*

• BILLS

Motion by Treasurer Preston, supported by Clerk Sercombe to approve payment of bills on the Board Invoice Report dated 5/09/23 in the amount of \$320,189.23 and Board Invoice Post Audit Report dated 5/16/23 in the amount of \$254,855.76.

**Roll Call:** Ambs, Sercombe, Jancek, Pack, Williams, Preston

*Ayes – 6*

*Nays - 0*

*Motion Approved*

EXTENDED PUBLIC COMMENT (Three-minute limit)

1. **Karen Kurzynowski, Township Resident**
  - a. Welcome Dave
2. **Jennifer Biddinger, Township Resident**
  - a. Police Week – grateful for our Law Enforcement
  - b. Shocked to hear Shelly resigning
    - i. Praying for you, Dave Elwell
    - ii. Struggles to stand up against illegal election processes
    - iii. God Bless

OPEN DISCUSSION

1. **Supervisor Jancek**
  - a. Included in the packet is the properties up for foreclosure
    - i. Garland Dr. would be of interest since it is next to the park
    - ii. Be on the agenda next month

*The Supervisor declared the meeting adjourned at 6:36pm.*



**David Elwell, Township Clerk**

