

Regular Board Meeting  
Blackman Charter Township  
March 21, 2022

The Blackman Charter Township Board convened at 6:00 p.m. on Monday, March 21, 2022 at the Township Hall, 1990 West Parnall Road, Jackson, Michigan.

**Members present:** Supervisor Jancek, Clerk Sercombe, Treasurer Preston, and Trustees: Ambs, Thomas, Pack, and Williams.

**Members absent:**

**Public Attendance:** *10 people were in attendance.* Attendance sheet is on file in the clerk's office.

### CALL TO ORDER / PLEDGE OF ALLEGIANCE

### BRIEF PUBLIC COMMENTS - (two-minute limit)

1. **Kelly Grygiel, Northwest Schools Director of Compliance & Communications & Phil Sczykutowicz, Northwest High School Assistant Principal**
  - a. Thank you all for your service to the community
  - b. Food Truck Ordinance adopted by the board
    - i. We believe there needs to be an ordinance for regulation purposes
    - ii. Last year we held food truck rallies for community engagement bringing out thousands of people. Percentage of earnings was donated back to Northwest.
    - iii. Recent adoption of ordinance sparks concerns at Northwest and at the School Board Meetings
    - iv. There are no other Food Truck Ordinance in surrounding townships.
    - v. Please reconsider this ordinance with our proposals
      1. Lowering annual fee for food trucks or an event rate of \$10-\$25
2. **Jean Lowe, Blackman Resident**
  - a. 2108 Wildwood – Motorcycle club incident
  - b. Concerned about family safety in light of this incident.
  - c. Neighbors are in fear of retaliation and are scared to make 911 calls
  - d. Suggestion to put something on the agenda for next month?
  - e. *Director Jester:* We looked at the calls for service at this location, advised owner that it was a nuisance and should not allow this group to stay here, an eviction process has been started.
3. **Ray Snell, County Commissioner**
  - a. I talked to the sheriff about Wildwood incident, they agree it is in capable hands with Blackman Public Safety.
  - b. I have filed for re-election for County Commissioner!
  - c. Last County Meeting
    - i. Honoring outgoing commissioner, David Elwell, with a resolution.
    - ii. Approved appointment of Judge Goostry for 12<sup>th</sup> judicial district court
    - iii. Authorize purchase of 2 front-loaders at last meeting
    - iv. Consolidated retirement plans to more manageable and understandable program
    - v. Passed resolution for the Never Forget soldier plaque at the park.
    - vi. New full-time health officer at health department.

### ADDITIONS / DELETIONS

- Under Public Safety, Item #1:
  1. Approve Resolution #04-2022-0321; a resolution to amend the 2022 Public Safety budget.  
Motion by Trustee Thomas, supported by Clerk Sercombe to approve the Board of Trustee agenda as amended for the Regular Board Meeting held on Monday, March 21, 2022.  
*Unanimously approved by voice vote*

### MINUTES APPROVAL

- No changes/corrections.  
Motion by Trustee Pack, supported by Trustee Ambs to approve the Board of Trustee minutes for the Regular Board Meeting held on Tuesday, February 22, 2022.  
*Unanimously approved by voice vote*

## CONSENT AGENDA

1. Approval of payroll for the dates 2/04/22 in the amount of \$154,379.58 and for 2/18/22 in the amount of \$172,262.31.
2. Approve \$200,000.00 transfer of funds from General Fund to Public Safety Fund for the month of February 2022.
3. Receive Revenue and Expenditure Report for the month of February 2022.  
Motioned by Treasurer Preston, supported by Clerk Sercombe  
**Roll Call:** Jancek, Ambs, Williams, Pack, Sercombe, Preston, Thomas  
*Ayes – 7            Nays - 0            Motion Approved*

## SUPERVISOR'S UPDATE

1. Poor Farm Cemetery
  - a. Linda Hoss and David Elwell are looking at getting a historical plaque over at Poor Farm Cemetery.
  - b. May 14<sup>th</sup> is when the plaque will be presented and established on site.
  - c. New cross has been made to represent and respect the members who are buried there.

## TREASURER'S UPDATE

- *Nothing to report*

## CLERK'S UPDATE

1. Preliminary test has been done.
2. Public Testing will be done in April along with the approval of the poll workers by the Election Commission.

## PUBLIC SAFETY

### **RESOLUTION**

**#04-2022-0321:**

**AMEND 2022**

**PUBLIC SAFETY**

**BUDGET**

Motion by Trustee Williams, supported by Clerk Sercombe to approve Resolution #04-2022-0321; a resolution to amend the 2022 Public Safety budget. **Discussion**

**Roll Call:** Preston, Williams, Thomas, Ambs, Pack, Sercombe, Jancek

*Ayes – 7            Nays - 0            Motion Approved*

**2022**

**ROSENBAUER**

**FIRETRUCK**

Motion by Trustee Thomas, supported by Trustee Pack to authorize the Director of Public Safety to purchase a 2022 Rosenbauer 104' Tower and equipment for the vehicle, with a price not to exceed \$1,300,000.00. **Discussion**

**Roll Call:** Ambs, Thomas, Jancek, Sercombe, Preston, Pack, Williams

*Ayes – 7            Nays - 0            Motion Approved*

## PLANNING COMMISSION

**CASE #1534 -**

**COND. USE**

**PERMIT:**

**2104 & 2106 W.**

**MICHIGAN AVE**

Motion by Trustee Williams, supported by Clerk Sercombe to approve Case #1534 – Conditional Use Permit: Operate as hospitals, convalescent or nursing homes, sanitariums, and orphanages for human care, at 2104 & 2106 W. Michigan Ave., Parcel 000-08-33-351-002-01, Zoned RM-1 (Multi-Family Residential), requested by Mitch Milner. Approval under section 4.2.5b(5) with condition the facility maintain the current 111 available parking spaces for use with the existing buildings and proposed new buildings C and D. **Discussion**

**Roll Call:** Williams, Preston, Thomas, Jancek, Ambs, Sercombe, Pack

*Ayes – 7            Nays - 0            Motion Approved*

**ANDY'S PLACE II**

**PILOT LETTER**

**(LAST-MINUTE**

**ADDITION)**

Motion by Treasurer Preston, supported by Trustee Williams to authorize the Supervisor to sign the PILOT letter for Andy's Place II.

***Unanimously approved by voice vote***

**CASE #1535 -  
COND. USE  
PERMIT:  
1220 W.  
PARNALL RD,  
SUITE L**

Motion by Trustee Williams, supported by Clerk Sercombe to approve Case #1535 – Conditional Use Permit: Commercial Indoor Self Storage Facility at 1220 W. Parnall Rd., Suite L, Parcel 000-08-15-451-003-19, Zoned C-2 (General Commercial), requested by Jackson Partners LLC. Approval under section 4.4.2b(12) with conditions of indoor storage only, maintain access doors on both north and south sides of suite L, and re-striping north parking spaces (per the submitted drawings from 7-19-13).

**Roll Call:** Thomas, Ambs, Sercombe, Jancek, Pack, Williams, Preston  
*Ayes – 7                      Nays - 0                      Motion Approved*

**ZONING BOARD OF APPEALS**

- *No activity*

**PARKS & RECREATION**

1. Discussion to use COVID relief money (ARPA) for pavement work at Rod Mills Park.
  - a. #1 concern with the park and one of our biggest priorities.
  - b. Like to work with Jack Ripstra to go out for bids.
  - c. Parks & Rec committee wants to pave the roads as well
  - d. *Supervisor Jancek:* Let's get the bids and then revisit using ARPA funds once we know what it will cost and receive estimates. *Treasurer Preston agreed.*
  - e. Looking to open the park April 1<sup>st</sup>. Reservations are coming in.
  - f. Granger was used for trash pick-up, but then got quotes and Emmons came in \$1,000 less. We will plan on switching to Emmons exclusively for the park.
  - g. We are watching for warm weather before turning on water.
  - h. We would like to add water capabilities at all pavilions and drinking fountains in the upcoming future.
  - i. Playground equipment is here. Once ground is stable, we will be installing it.
    - i. Looking to have it in before Little League starts.
  - j. *Trustee Thomas:* Have the Parks & Recreation Committee looked into "A Day in the Park"?
    - i. *Treasurer Preston:* Yes, and we would like to have our equipment in and would like to do that at some point.
  - k. People are showing a huge interest in pickleball courts. We are looking into possibly combining the basketball court with a pickleball court.

**TECHNOLOGY COMMITTEE**

- *No activity*

**UTILITIES COMMITTEE**

**BAILEY  
EXCAVATING, INC.  
– WATERMAIN  
VALVE**

Motion by Trustee Thomas, supported by Trustee Pack to award bid to install a line stop and 20" watermain valve to Bailey Excavating, Inc. for a cost of \$76,432.26 to be paid from the water fund per the recommendation of the utilities committee.

**Roll Call:** Sercombe, Pack, Thomas, Williams, Ambs, Jancek, Preston  
*Ayes – 7                      Nays - 0                      Motion Approved*

**ORDINANCE REVIEW COMMITTEE**

- *No activity*
  - No meeting scheduled as of right now.
    - Might look at scheduling meeting about Food Truck Ordinance and reviewing their concerns.

**NEW BUSINESS**

**OFFICE  
PERSONNEL  
LONGEVITY**

Motion by Clerk Sercombe, supported by Treasurer Preston to approve updating the longevity for full-time office personnel to coincide with the union scale as follows: 2% - 7yrs, 3% - 12yrs, 4% - 18yrs.

**Roll Call:** Jancek, Preston, Pack, Thomas, Sercombe, Ambs, Williams  
*Ayes – 7                      Nays - 0                      Motion Approved*

**INSPECTION FEES  
INCREASE**

Motion by Supervisor Jancek, supported by Clerk Sercombe to authorize an increase of inspection fees from the current amount of \$60.00 to \$65.00 and adjust all fee schedules to reflect the change due to the increased cost of fuel, insurance, and vehicle maintenance.

*Roll Call:* Ambs, Jancek, Williams, Pack, Sercombe, Preston, Thomas  
*Ayes – 7                      Nays - 0                      Motion Approved*

• **BILLS**

Approve payment of bills on the Board Invoice Post Audit Report dated 3/08/22 in the amount of \$321,908.01 and Board Invoice Report dated 3/22/22 in the amount of \$543,635.02.

*Roll Call:* Preston, Williams, Thomas, Ambs, Pack, Sercombe, Jancek  
*Ayes – 7                      Nays - 0                      Motion Approved*

**EXTENDED PUBLIC COMMENT (Three-minute limit)**

1. **Phil Sczykutowicz, Northwest High School Assistant Principal**

- a. Celebrating what we do well together:
  - i. Working with Public Safety, specifically Blake Hudson as school liaison. We really appreciate his work.
  - ii. We appreciate the walkway over by the high school for the students' safety.
  - iii. Phil Preston and the Parks & Recreation Committee, there are always cars in there and people visiting the park.
- b. Things we can continue to work together on:
  - i. Needing a community liaison between the township and the schools.

2. **Ray Snell, County Commissioner**

- a. I encourage someone from both the township and the school to attend each other's board meetings. Communication is very important.
- b. It's pothole season – there is a tentative list with the road commission of roads they are looking to have done this year. You can report it on the county site as well and they will get to it.
- c. Andy's Place is looking to be the mental health provider in the county.

3. **Joanne Anastasiadis, Blackman Resident**

- a. Streetlight on Andrew Ave. – it has been fixed. Thank you!
- b. Very happy to hear that the Wildwood incident is being taken care of.
- c. Thank you for being so transparent.

**OPEN DISCUSSION**

1. **Director Jester**

- a. Thank you for the approval of the ladder truck and providing us with the equipment we need to do our job.

*The Supervisor declared the meeting adjourned at 6:57pm.*

  
Shelly Sercombe, Township Clerk