Regular Board Meeting Blackman Charter Township February 16, 2021

The Blackman Charter Township Board convened at 6:00 p.m. on Tuesday, February 16, 2021 via Zoom, in accordance with the Michigan Department of Health & Human Services.

<u>Members present</u>: Supervisor Jancek, Clerk Sercombe, Treasurer Preston and Trustees: Ambs, Thomas, Pack, and Williams.

### Members absent:

<u>Public Attendance (via Zoom)</u>: Jordan Wagner, Linda Arntz, Eric White, Tim Blake, Jack Ripstra, David Elwell, Ray Snell

## CALL TO ORDER / PLEDGE OF ALLEGIANCE

## BRIEF PUBLIC COMMENTS - (two-minute limit)

- Jordan Wagner, Township Resident
  - o Lead water issue
  - Curious what the township is doing to solve the issue
  - o Jack will speak under Utility Billing Committee

## **ADDITIONS / DELETIONS**

None

## MINUTES APPROVAL

1. Motion by Treasurer Preston with support from Clerk Sercombe to approve the Board of Trustee minutes for the Regular Board Meeting held on Tuesday, January 19, 2021.

Aves-7

Nays - 0

Motion Approved

## **CONSENT AGENDA**

- 1. Approval of payroll for the dates 1/08/21 in the amount of \$156,776.49 and 1/22/21 in the amount of \$157,130.83.
- 2. Approve \$300,000.00 transfer of funds from General Fund to Public Safety Fund for the month of January 2021.
- 3. Receive Revenue and Expenditure Report for the month of January 2021.

Motion by Treasurer Preston, supported by Trustee Pack

Roll Call: Sercombe, Pack, Thomas, Williams, Ambs, Jancek, Preston

Ayes-7

Nays - 0

Motion Approved

### SUPERVISOR'S UPDATE

- 1. MDOT Virtual Public Meeting Feb 24th
  - a. Link & Information on website www.michigan.gov/I94Jackson
  - b. Questions can be submitted during meeting using chat tool

## TREASURER'S UPDATE

- 1. Sewer Investment Portfolio
  - See attachment
- 2. Today was the last day for taxes without penalties
  - o Last day to pay at the township before turning it over to the county is March 1st
  - o Thank you to the staff for helping with tax collection

### **CLERK'S UPDATE**

- 1. November Election Audits completed
- 2. Sent 5 tabulators out for service
- 3. Found new polling location for redistricting
- 4. No May Election for Blackman Township
- 5. Katie has been working on cemetery updates and General Code
  - a. Thank you to Katie for all she has done so far since taking on the role as Deputy Clerk.

### **PUBLIC SAFETY**

MEDICAL MARIJUANA COMPLIANCE OFFICER Motion by Trustee Williams, supported by Trustee Thomas to authorize the Director of Public Safety to hire an additional officer to be assigned to the Medical Marijuana Compliance Unit, with Leoni Township paying 100% of the cost, which is \$93,204.00 in the first year.

Roll Call: Jancek, Preston, Pack, Thomas, Sercombe, Ambs, Williams Ayes - 7 Nays - 0 Motion Approved

# **PLANNING COMMISSION**

CASE #1519: SELF-STORAGE UNITS Motion by Trustee Williams, supported by Clerk Sercombe to approve case #1519 - Conditional Use Permit for Self-Storage Units at 3600 Wayland Drive, (Parcel# 000-08-30-226-005-02), requested by Tim Blake. Conditions include all stored vehicles shall be on impervious surface and storage facilities shall be fenced to restrict access.

Roll Call: Ambs, Jancek, Williams, Sercombe, Preston, Thomas Ayes – 7 Nays - 0 Motion Approved

### **ZONING BOARD OF APPEALS**

• No activity

#### **PARKS & RECREATION**

- 1. Bid packages approved by the DNR and out for bid
  - a. Due date Feb. 25th
- 2. Sidewalk Improvements & Playground Equipment
- 3. Still looking into paving the road at the park

# **TECHNOLOGY COMMITTEE**

No activity

### **UTILITIES COMMITTEE**

- Lead Water Update provided by Township Engineer, Jack Ripstra
- 1. 8 homes in Blackman tested positive for lead
  - a. Retested, only 4 came back positive
- 2. State tested 36 homes in January 2021
  - a. Preliminary results: 3 detected lead because of kitchen faucets
- 3. State provided 1,000 filters: 500 for township, 500 from the health department
- 4. Requirements for the free filter are:
  - a. Residents include children under 18 or pregnant women
  - b. Residents cannot afford \$35 filter or cartridges
  - c. Blackman has given out 3 filters, Health department gave out 1
- 5. Results will be posted on website and sent out with the water/sewer bills

## **ORDINANCE REVIEW COMMITTEE**

1. Second read of the revised Liquor Control Ordinance

REVISED LIQUOR CONTROL ORDINANCE

Motion by Supervisor Jancek, supported by Trustee Williams to approve the revised Liquor Control Ordinance as presented.

Aves - 7

Navs - 0

Motion Approved

**NEW BUSINESS** 

2025 JACKSON CHALLENGE INVESTMENT Motion by Treasurer Preston, supported by Trustee Thomas to approve payment of \$15,000 invoice from Enterprise Group Jackson, Inc. for 2021 Investment in Jackson Challenge 2025 of Capital Campaign to be paid from account: #101-175-801.000.

Roll Call: Ambs, Thomas, Jancek, Sercombe, Preston, Pack, Williams

Ayes - 7

Nays - 0

Motion Approved

JACKSON COUNTY AERIAL IMAGERY CONTRIBUTION Motion by Supervisor Jancek, supported by Clerk Sercombe to approve the payment of \$13,734.00 invoice to Jackson County for Aerial Imagery Contribution to be paid from accounts:

#101-400-801 and #590-527-801.

Roll Call: Williams, Preston, Thomas, Jancek, Ambs, Sercombe, Pack Ayes – 7 Nays - 0 Motion Approved

**RESOLUTION** #04-2021-0216:

PROTEST PROPERTY TAX ASSESSMENTS

Motion by Supervisor Jancek, supported by Trustee Ambs to approve Resolution #04-2021-0216; Allowing Taxpayers to Protest Property Tax Assessments.

Roll Call: Thomas, Ambs, Sercombe, Jancek, Pack, Williams, Preston Ayes – 7 Nays - 0 Motion Approved

MERS RETIREE
HEALTH FUNDING

Motion by Supervisor Jancek, supported by Treasurer Preston to approve payment of \$300,000.00 to MERS to fund the MERS Retiree Health Funding Vehicle as follows: \$120,000 from General Fund

and \$180,000 from Public Safety Fund.

Roll Call: Pack, Sercombe, Preston, Williams, Thomas, Jancek, Ambs

Ayes-7

Navs - 0

Motion Approved

MERS DEFINED BENEFIT PLAN Motion by Supervisor Jancek, supported by Trustee Thomas to approve payment of \$500,000.00 to MERS to fund the MERS Defined Benefit Plan from the Public Safety Fund.

Roll Call: Sercombe, Pack, Thomas, Williams, Ambs, Jancek, Preston Ayes – 7 Nays - 0 Motion Approved

BSSA CPA
ACCOUNTING/
AUDITING SERVICES

Motion by Treasurer Preston, supported by Trustee Pack to authorize the supervisor to sign a Letter of Engagement with Boswell, Schultz, Sonnenberg & Arnett, PLC to provide

accounting/audit services for the year ending December 31, 2020.

Aves-7

Nays - 0

Motion Approved

## **BILLS**

Motion by Treasurer Preston, supported by Clerk Sercombe to approve payment of bills on the Board Invoice Post Audit Report dated 2/03/21 in the amount of \$234,541.55 and Board Invoice Report dated 2/17/21 in the amount of \$363,241.25.

\*\*Roll Call: Jancek, Ambs, Williams, Pack, Sercombe, Preston, Thomas Ayes - 7

Nays - 0

\*\*Motion Approved\*\*

## EXTENDED PUBLIC COMMENT (Three-minute limit)

- 1. Ray Snell, County Commissioner
  - a. Any questions/comments, I am available over email or phone

## **OPEN DISCUSSION**

- 1. Supervisor Jancek
  - a. Contract Agreement with the RAC between Robert Rando and Blackman Twp.
  - b. If property were to be sold by 2022, Rando would have to pay \$2,500 for each year sold before 2022. Property was sold in 2018.
  - c. Rando is now asking that Blackman Township dismisses agreement
  - d. We had been given filing cabinets, a desk, etc. from a business that was going to be demolished.
- 2. Trustee Thomas
  - a. Clerk Sercombe: Consider paving the road in the cemetery
- 3. Trustee Williams
  - a. The Planning Commission will have their election of officers on March 2.
- 4. Ray Snell, County Commissioner
  - a. Cemetery was surveyed back in 2003 and documents can be found in the Township Hall.

Shelly Sercombe, Township Clerk

The Supervisor declared the meeting adjourned at 6:48pm.