

Regular Board Meeting
Blackman Charter Township
December 21, 2020

The Blackman Charter Township Board convened at 6:00 p.m. on Monday, December 21, 2020 via Zoom, in accordance with the Michigan Department of Health & Human Services.

Members present: Supervisor Jancek, Clerk Sercombe, Treasurer Preston and Trustees: Ambs, Thomas, Pack, and Williams.

Members absent:

Public Attendance (via Zoom): Linda Arntz, David Elwell, Bruce Grabert, and Sgt. Steven Stowe

CALL TO ORDER/PLEDGE OF ALLEGIANCE

BRIEF PUBLIC COMMENTS:

1. David Elwell
 - a. Thank you to the board for their support

ADDITIONS/DELETIONS TO AGENDA:

1. Motion by Treasurer Preston, supported by Trustee Pack to move New Business item #9 to item #10, and approve the appointment of Shawn White to the Zoning Board of Appeals term ending 12/31/2023.

Ayes – 7

Nays - 0

Motion Approved

MINUTES APPROVAL

1. Motion by Trustee Thomas with support from Treasurer Preston to approve the Board of Trustee minutes for the Regular Board Meeting held on Monday, November 9, 2020.

Ayes – 7

Nays - 0

Motion Approved

CONSENT AGENDA

1. Approval of payroll for the dates 11/13/20 in the amount of \$150,826.73, and for 11/27/20 in the amount of \$172,616.43.
2. Approve \$2,100,000.00 transfer of funds from Public Safety Fund to General Fund.
3. Receive Revenue and Expenditure Report for the month of November 2020.

Motion by Treasurer Preston, supported by Clerk Sercombe

Roll Call: Sercombe, Pack, Thomas, Williams, Ambs, Jancek, Preston

Ayes – 7

Nays - 0

Motion Approved

SUPERVISOR'S UPDATE

1. Stop by the drive-thru and sign the bills
2. 1246 Bill passed - township meetings will be virtual until March 2021

TREASURER'S UPDATE

1. Winter tax bills are out

CLERK'S UPDATE

1. Stop by the drive-thru and sign the bills
2. Welcoming Katie Arntz as the Deputy Clerk at her first Board Meeting

PUBLIC SAFETY
TERMINATE
EMPLOYMENT

Motion by Trustee Williams, supported by Clerk Sercombe to terminate employment for cause with Public Safety Officer David Lubahn, effective immediately, based on the outcome of the internal investigation, criminal investigation, and subsequent criminal charges authorized against him, which has brought the department in disrepute.

Roll Call: Jancek, Preston, Pack, Thomas, Sercombe, Ambs, Williams
Ayes – 7 Nays - 0 Motion Approved

PUBLIC SAFETY
OFFICER POSITION

Motion by Supervisor Jancek, supported by Clerk Sercombe to authorize the Director of Public Safety to fill the open public safety officer's position, contingent upon the candidate's successful completion of a pre-employment background check and physical and psychological testing.

Ayes - 7 Nays - 0 Motion Approved

PLANNING COMMISSION

1. No activity
2. Next Meeting: 01/05/21
3. Looking for board representative to fill Trustee William's spot

ZONING BOARD OF APPEALS

1. November meeting was cancelled.
2. Next meeting: 12/22/20

PARKS & RECREATION COMMITTEE

1. Park is still open
2. Asplundh is still spreading woodchips
3. Back gate is cleaned out, new gate and combination lock
4. Canary Ln. received a grant, trail work for Rod Mills did not.

TECHNOLOGY COMMITTEE

1. Went over proposals for electronic signs
2. Recommendation will come for the January 2021 board meeting

UTILITIES COMMITTEE

- No activity

ORDINANCE REVIEW COMMITTEE

1. Will be meeting in January
2. Liquor Control Act
 - a. Ordinance is rewritten
 - b. First read will be in January 2021 board meeting

NEW BUSINESS
PROPERTY &
CASUALTY
INSURANCE
POLICIES

Motion by Supervisor Jancek, supported by Clerk Sercombe to approve the renewal of the Township's Property and Casualty Insurance Policies through the Burnham and Flower Insurance Group for \$153,471.00, with an effective date of January 1, 2021.

Roll Call: Jancek, Ambs, Williams, Pack, Sercombe, Preston, Thomas
Ayes - 7 Nays - 0 Motion Approved

**RESOLUTION
#23-2020-1221
POLITICAL
SUBDIVISION**

Motion by Treasurer Preston, supported by Trustee Williams to Approve Resolution #23-2020-1221; for Political Subdivision.
Ayes - 7 Nays - 0 Motion Approved

**OBJECTING
FORECLOSURE
TRANSFER**

Motion by Supervisor Jancek, supported by Clerk Sercombe to authorize the Clerk to send a letter of objection to the Jackson County Treasurer objecting to the transfer of the 1 unsold Blackman Township property as presented on the 7/20/20 Foreclosure List for Jackson County, for 2020 Foreclosures of 2017 and prior taxes. *Discussion*
Roll Call: Ambs, Thomas, Jancek, Sercombe, Preston, Pack, Williams
Ayes – 7 Nays - 0 Motion Approved

**WAGE MATRIX
INCREASE: NON-UNION
TOWNSHIP EMPLOYEES**

Motion Treasurer Preston, supported by Clerk Sercombe to approve 3% wage increases for all non-union township employees & update the wage matrix effective January 1, 2021.
Roll Call: Williams, Preston, Thomas, Jancek, Ambs, Sercombe, Pack
Ayes – 7 Nays - 0 Motion Approved

**RESOLUTION
#24-2020-1221
BUDGET
AMENDMENTS**

Motion by Trustee Thomas, supported by Trustee Ambs to approve Resolution #24-2020-1221; 2020 Budget Amendments.
Roll Call: Thomas, Ambs, Sercombe, Jancek, Pack, Williams, Preston
Ayes – 7 Nays - 0 Motion Approved

**RESOLUTION
#25-2020-1221
GENERAL
APPROPRIATIONS ACT**

Motion by Clerk Sercombe, supported by Supervisor Jancek to approve Resolution #24-2020-1221; 2021 General Appropriations Act.
Roll Call: Preston, Pack, Sercombe, Williams, Thomas, Jancek, Ambs
Ayes – 7 Nays - 0 Motion Approved

**COMCAST
LOCAL FRANCHISE
AGREEMENT**

Motion by Supervisor Jancek, supported by Clerk Sercombe to approve renewal of cable provider Local Franchise Agreement with Comcast for 10 years with a fee of 5% of Comcast gross revenue to the Township.
Roll Call: Sercombe, Pack, Thomas, Williams, Ambs, Jancek, Preston
Ayes – 7 Nays - 0 Motion Approved

**WEST SHORE FIRE, INC.
BREATHING
EQUIPMENT**

Motion by Supervisor Jancek, supported by Trustee Pack to award the grant funded bid for 150-Self Contained Breathing Apparatuses and 150-Spare Breathing Cylinders from the low bidder, West Shore Fire, Inc. in the amount of \$1,062,500.00, with the following matching funds:
Blackman Township-\$27,689.33 Grass Lake Township-\$14,810.62
Henrietta Township-\$12,878.80 Springport Township-\$12,878.80
Parma Township-\$12,878.80 Napoleon Township-\$15,454.56
Roll Call: Jancek, Preston, Pack, Thomas, Sercombe, Ambs, Williams
Ayes – 7 Nays - 0 Motion Approved

**SHAWN WHITE
ZBA**

Motion by Trustee Thomas, supported by Treasurer Preston to appoint Shawn White to the Zoning Board of Appeals, term ending 12/31/2023.
Roll Call: Jancek, Ambs, Williams, Pack, Sercombe, Preston, Thomas
Ayes – 7 Nays - 0 Motion Approved

2021 COMMITTEE LIST

Motion by Treasurer Preston, supported by Trustee Ambs to approve the 2021 Blackman Township Committee List, effective January 1, 2021.
Roll Call: Preston, Williams, Thomas, Ambs, Pack, Sercombe, Jancek
Ayes – 7 Nays - 0 Motion Approved

BILLS

Motion by Trustee Thomas, supported by Trustee Williams to approve the payment of bills on the Board Invoice Post Audit Report dated 11/03/20 in the amount of \$319,382.20 and Board Invoice Report dated 12/22/20 in the amount of \$5,137,571.48.
Roll Call: Ambs, Thomas, Jancek, Sercombe, Preston, Jancek, Williams
Ayes – 7 Nays - 0 Motion Approved

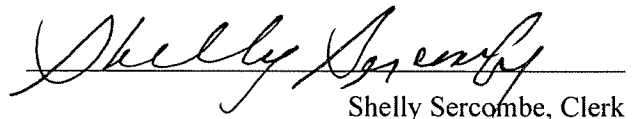
EXTENDED PUBLIC COMMENT

- *None*

OPEN DISCUSSION

1. Treasurer Preston
 - a. Jester: send out ZBA notice
 - b. Sercombe: send over resolution for bank
 - c. Committees: Is it an issue being on both the Planning Commission and Zoning Board of Appeals?
2. Supervisor Jancek
 - a. Thank you for another year of service
 - b. Merry Christmas, stay healthy
3. Trustee Pack
 - a. Blight property - Peacock Walk

The Supervisor declared the meeting adjourned at 6:45pm.


Shelly Sercombe, Clerk