

Regular Board Meeting  
Blackman Charter Township  
December 20, 2021

The Blackman Charter Township Board convened at 5:58 p.m. on Monday, December 20, 2021 at the Township Hall, 1990 West Parnall Road, Jackson, Michigan.

**Members present:** Supervisor Jancek, Clerk Sercombe, Treasurer Preston, and Trustees: Ambs, Thomas, Pack, and Williams.

**Members absent:**

**Public Attendance:** Ray Snell, Charles Everidge, Stephen Artz, Kirk Mercer, Diane Derby, Mike Jester

**CALL TO ORDER / PLEDGE OF ALLEGIANCE**

**BRIEF PUBLIC COMMENTS - (two-minute limit)**

1. **Ray Snell, County Commissioner**
  - a. Merry Christmas & Happy New Year
  - b. County awards retirees at meeting tomorrow night, second floor event center
  - c. Animal shelter expansion is being funded by ARPA funds
  - d. \$58,000 sub-grant COVID appropriation act at the airport
  - e. ARPA funds replacing cameras through the IT department
    - i. Elevators will be renovated or replaced as well
  - f. Resolution opposing senate bills - #597 and #598
  - g. County Commissioner will vote at tomorrow's meeting to replace Daniel Mahoney since he became mayor.
    - i. Currently there is no consensus.
    - ii. Will be done at the board level, not in an election
  - h. Redistricting Commission violated Open Meetings Act, did not follow proper procedures with closed sessions.
    - i. Bi-partisan majority vote by 4-3

**ADDITIONS / DELETIONS**

1. *Under New Business #2:*

- a. Amend Resolution #23-2021-1220; to approve Artz Enterprises, LLC (Fry Krisp Food Products Inc) for an Industrial Facilities Exemption Certificate for a ~~rehabilitation~~ new facility.

***Unanimously approved by voice vote***

2. *Addition to New Business, #10*

- a. Approve the renewal of the Township's Cyber Coverage Insurance through the Burnham and Flower Insurance Group in the amount of \$10,500.00, effective January 1, 2022.

***Unanimously approved by voice vote***

Motion by Treasurer Preston, supported by Clerk Sercombe to approve the Board of Trustees agenda as amended for the Regular Board Meeting held on Monday, December 20, 2021.

***Unanimously approved by voice vote***

**MINUTES APPROVAL**

- No changes/corrections.

Motion by Trustee Ambs, supported by Trustee Pack to approve the Board of Trustee minutes for the Regular Board Meeting held on Monday, November 8, 2021.

***Unanimously approved by voice vote***

CONSENT AGENDA

1. Approval of payroll for the dates 11/12/21 in the amount of \$147,891.74 and for 11/26/21 in the amount of \$175,903.51.
2. Approve \$2,400,000.00 transfer of funds from Public Safety Fund to General Fund.
3. Receive Revenue and Expenditure Report for the month of November 2021.

Motion by Treasurer Preston, supported by Trustee Williams  
**Roll Call:** Sercombe, Pack, Thomas, Williams, Ambs, Jancek, Preston  
*Ayes – 7                                      Nays - 0                                      Motion Approved*

SUPERVISOR’S UPDATE

1. Hot & Now building on Airport Rd. was demolished today
  - a. No site plans, supposed to be sit-down coffee shop
2. Emerald Landscaping is going in at the corner of Clinton Rd. & Rives Junction
3. Aldi’s is going into the old Kroger on E. Michigan Ave.
4. County Farm Project - Met December 13
  - a. JCDOT will have final plans next week for DDA
  - b. Right of ways: 19 proposed easements
5. Building Dept. - end of the year report
  - a. Plumbing Permits - 75 issued
  - b. Mechanical Permits - 183 issued
  - c. Electrical Permits - 205 issued
  - d. Building Permits - 230 issued

**HARRY TRAPP**                                      Motion by Supervisor Jancek, supported by Clerk Sercombe to approve the appointment of Harry Trapp to the Parks & Recreation Committee and the Ordinance Committee.  
**Roll Call:** Jancek, Preston, Ambs, Pack, Sercombe, Ambs, Williams  
*Ayes – 7                                      Nays - 0                                      Motion Approved*

**CHARLES EVERIDGE**                                      Motion by Supervisor Jancek, supported by Clerk Sercombe to approve the appointment of Charles Everidge to the Zoning Board of Appeals and the Region 2 Planning Commission.  
**Roll Call:** Ambs, Jancek, Williams, Pack, Sercombe, Preston, Thomas  
*Ayes – 7                                      Nays - 0                                      Motion Approved*

TREASURER’S UPDATE

1. Statistics handout
  - a. Taxes, Michigan Tax Tribunal, December Board of Review
2. Moving money around to improve interest in certain accounts.
3. In January, I will send out the ladder.

CLERK’S UPDATE

1. Working with GIS with the Street Index to go from 5 precincts to 6.
  - a. Election Commission meeting in January to get the lines approved.
  - b. Still waiting for State and Senate numbers.
  - c. I appreciate Katie for all she does - very fortunate to have her.
2. Graffiti on one of the Fifield monuments at the cemetery, looking to get it removed

PUBLIC SAFETY OFFICER VACANCY

Motion by Trustee Williams, supported by Trustee Thomas to authorize the Director of Public Safety to hire an additional officer to replace Officer Justin Davis.  
**Roll Call:** Preston, Thomas, Williams, Ambs, Pack, Sercombe, Jancek  
*Ayes – 7                                      Nays - 0                                      Motion Approved*

**P/S ADMIN.  
LONGEVITY**

Motion by Trustee Williams, supported by Trustee Ambs to approve implementing a yearly 2% longevity payment for Non-Union Public Safety Administrators, after 5-years in position.

**Roll Call:** Ambs, Thomas, Jancek, Sercombe, Preston, Pack, Williams  
*Ayes – 7                                      Nays - 0                                      Motion Approved*

PLANNING COMMISSION

1. Draft meeting minutes from 12-7-21
  - a. Request denied at the old Save-A-Lot building on O’Neill Dr.
  - b. Was going to be a storage unit, was not a good fit.

ZONING BOARD OF APPEALS

- *No activity*

PARKS & RECREATION

1. Received shipping number on the playground equipment
2. Parks Committee will work in January on 5-year plan
  - a. Required to have public meeting and surveying with residents
3. Went into the park after the windstorm, no trees down except for one on the dog run fence.

TECHNOLOGY COMMITTEE

- *No activity*

UTILITIES COMMITTEE

- *No activity*

ORDINANCE REVIEW COMMITTEE

1. Second read to repeal Chapter 55: Property Use, Part 5. Peddling and Soliciting, Article V. Sales in Township. – *Clarified by Treasurer, this article has already been repealed in 2016.*

**ITINERANT  
VENDORS**

Motion by Treasurer Preston, supported by Clerk Sercombe to amend Chapter 55: Property Use, Part 5. Peddling and Soliciting, Article VI. Itinerant Vendor.

**Roll Call:** Williams, Preston, Thomas, Jancek, Ambs, Sercombe, Pack  
*Ayes – 7                                      Nays - 0                                      Motion Approved*

**DOOR TO DOOR  
SOLICITORS &  
SALESPERSONS**

Motion by Treasurer Preston, supported by Trustee Williams to amend Chapter 55: Property Use, Part 5. Peddling and Soliciting, Article VII, Door to Door Vendors, Solicitors, and Salespersons.

**Roll Call:** Thomas, Ambs, Sercombe, Jancek, Williams, Pack  
*Ayes – 7                                      Nays - 0                                      Motion Approved*

**FOOD TRUCKS**

Motion by Treasurer Preston, supported by Clerk Sercombe to approve the second read of Chapter 55: Property Use, Part 5. Peddling and Soliciting, Article VIII. Food Trucks and second view of the Food Truck Application.

**Roll Call:** Pack, Sercombe, Preston, Williams, Thomas, Jancek, Ambs  
*Ayes – 7                                      Nays - 0                                      Motion Approved*

NEW BUSINESS

**RESOLUTION  
#22-2021-1220:  
FRY KRISP IDD**

Motion by Supervisor Jancek, supported by Treasurer Preston to approve Resolution #22-2021-1220; a Resolution to Establish Artz Enterprise’s Fry Krisp as an Industrial Development District (IDD). **Discussion**

**Roll Call:** Jancek, Preston, Pack, Thomas, Sercombe, Ambs, Williams  
*Ayes – 7                                      Nays - 0                                      Motion Approved*

**RESOLUTION  
#23-2021-1220:  
FRY KRISP IFEC**

Motion by Supervisor Jancek, supported by Clerk Sercombe to approve Resolution #23-2021-1220; an IFEC request by Artz Enterprises, LLC, located at 3514 Wayland Dr., on an investment of \$2,754,204.00 in real property for twelve (12) years with review every two (2) years.

**Presentation/Discussion**

**Roll Call:** Jancek, Ambs, Williams, Pack, Sercombe, Preston, Thomas

*Ayes – 7*

*Nays - 0*

*Motion Approved*

**WAGE MATRIX  
INCREASE**

Motion by Supervisor Jancek, supported by Clerk Sercombe to approve a 3% wage increase for all non-union township employees & update the wage matrix effective January 1, 2022.

**Roll Call:** Preston, Williams, Thomas, Ambs, Pack, Sercombe, Jancek

*Ayes – 7*

*Nays - 0*

*Motion Approved*

**BS&A SOFTWARE:  
DELINQUENT  
TAXES**

Motion by Supervisor Jancek, supported by Trustee Thomas to approve the BS&A estimate for the Delinquent Personal Property.NET software and staff training for the estimated price of \$3,815.00.

**Roll Call:** Ambs, Thomas, Jancek, Sercombe, Preston, Pack, Williams

*Ayes – 7*

*Nays - 0*

*Motion Approved*

**PROPERTY &  
CASUALTY  
INSURANCE**

Motion by Supervisor Jancek, supported by Trustee Ambs to approve the renewal of the Township's Property and Casualty Insurance Policies through the Burnham and Flower Insurance Group in the amount of \$165,889.00, effective January 1, 2022.

**Roll Call:** Williams, Preston, Thomas, Jancek, Ambs, Sercombe, Pack

*Ayes – 7*

*Nays - 0*

*Motion Approved*

**RESOLUTION  
#24-2021-1220:  
BUDGET  
AMENDMENTS**

Motion by Supervisor Jancek, supported by Clerk Sercombe to approve Resolution #24-2021-1220; a Resolution to approve the 2021 Budget Amendments.

**Roll Call:** Thomas, Ambs, Sercombe, Jancek, Pack, Williams, Preston

*Ayes – 7*

*Nays - 0*

*Motion Approved*

**RESOLUTION  
#25-2021-1220:  
GENERAL APP.  
ACT**

Motion by Supervisor Jancek, supported by Clerk Sercombe to approve Resolution #25-2021-1220; a Resolution to approve the 2022 General Appropriations Act.

**Roll Call:** Pack, Sercombe, Preston, Williams, Thomas, Jancek, Ambs

*Ayes – 7*

*Nays - 0*

*Motion Approved*

**2022 COMMITTEE  
LIST**

Motion by Supervisor Jancek, supported by Treasurer Preston to approve the 2022 Blackman Township Committee List, effective January 1, 2022.

**Discussion**

*Unanimously approved by voice vote*

**PS / TWP.  
VEHICLE  
PURCHASES**

Motion by Supervisor Jancek, supported by Trustee Thomas to authorize the Director of Public Safety to order the budgeted vehicles for the public safety department and for general township use, with delivery in 2022.

*Unanimously approved by voice vote*

**CYBER ATTACK  
COVERAGE  
INSURANCE**

Motion by Supervisor Jancek, supported by Clerk Sercombe to approve the renewal of the Township's Cyber Coverage Insurance through the Burnham and Flower Insurance Group in the amount of \$10,500.00, effective January 1, 2022.

*Roll Call:* Jancek, Ambs, Williams, Pack, Sercombe, Preston, Thomas  
*Ayes* – 7                      *Nays* - 0                      *Motion Approved*

**BILLS**

Motion by Treasurer Preston, supported by Trustee Ambs to approve payment of bills on the Board Invoice Post Audit Report dated 10/26/21 in the amount of \$29,188.77 and Board Invoice Report dated 11/09/21 in the amount of \$196,137.85.

*Roll Call:* Preston, Williams, Thomas, Ambs, Pack, Jancek, Sercombe  
*Ayes* – 7                      *Nays* - 0                      *Motion Approved*

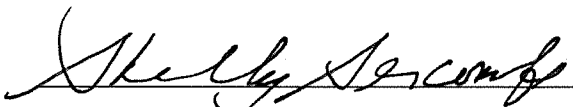
**EXTENDED PUBLIC COMMENT (Three-minute limit)**

1. *Director Jester*
  - a. Thank you, Linda, for all your work on the budget.

**OPEN DISCUSSION**

1. *Treasurer Preston*
  - a. Mandating vaccines for both township and Public Safety employees
  - b. Using sick time if not vaccinated and are exposed or test positive?
  - c. *Trustee Williams:* Everyone has been exposed at some point, but make employees take extra precaution if exposed. If they are showing symptoms, do not come to work.
  - d. *Clerk Sercombe:* Director Jester, what is Public Safety's protocol?
  - e. *Director Jester:* Off a minimum of 5 days, test on the 5th day, and if it is negative, they can come back. Close contact is considered someone who has been around someone positive for 15 minutes. Some officers can work from home.
  - f. *Supervisor Jancek:* Where does it end? We currently have a first and second shot, now a booster...looks like it's turning into the flu where it is constantly mutating.
  - g. *Director Jester:* We would have to bargain with the union to mandate vaccines.
  - h. *Supervisor Jancek:* We wanted to have this discussion to see where we are at and how to move forward since there is no sign of this ending.
  - i. *Trustee Pack:* It's in our DNA that we do not like to be told what to do. I got the second shot because I wanted to, not that I was forced to.
  - j. *Director Jester:* I am more concerned about people coming to work sick than employees abusing the system.
  - k. *Trustee Thomas:* Can we require employees to be tested when they are sick?
  - l. *Supervisor Jancek & Director Jester:* We already have that protocol.

*The Supervisor declared the meeting adjourned at 7:36pm.*

  
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Shelly Sercombe, Township Clerk