

Regular Board Meeting
Blackman Charter Township

December 16, 2019

DRAFT

The Blackman Charter Township Board convened at 6:00 p.m. on Monday, December 16, 2019 at the Township Office; 1990 West Parnall Road., Jackson, Michigan.

Members present: Supervisor Jancek, Clerk Sercombe, Treasurer Preston, Trustees: Ambs, Pack, Williams and Thomas.

Absent: None

There were 11 people in attendance. Sign-in sheet is on file.

CALL TO ORDER/PLEDGE OF ALLEGIANCE: 6:00 PM

BRIEF PUBLIC COMMENTS: - The following are new members being appointed to committees in Blackman Charter Township

Jeff Kinney - married with two children works for CP Federal Credit Union

Mark Short - married has lived in Blackman for 17 years, 20 years in education works for NW Community School is Principal at NWEA

Dave Warfield – married is retired and works as handyman for the Rod Mills Park

ADDITIONS/DELETIONS TO AGENDA: - Addition under Consent agenda # 3 should read transfer \$1,550,000.00 from Public Safety to General Fund.

MINUTES APPROVAL: Motion by Pete Jancek, Supervisor with Support by Shelly Sercombe, Clerk to approve the Board of Trustee minutes from the Regular Board Meeting held on Monday, November 18, 2019.

Approved by roll call

CONSENT AGENDA

1. Approval of payroll for payroll dates 11/01/19 in the amount of \$135,236.50 and for 11/15/19 in the amount of \$140,536.82 and for 11/29/19 in the amount of \$151,773.54.
2. Receive Revenue and Expenditure Report for the month of November 2019.
3. Approve to transfer ~~\$1,012,569.00~~ **\$1,550,000.00** from Public Safety to General Fund.

Motion by Phil Preston, Treasurer with support by Trustee Mike Ambros

Roll Call: Ayes – 7 Nays – 0 Motion Approved

SUPERVISOR UPDATE – Notice of Water Rate and Service Increase. The City of Jackson is required by January 1, 2020 to begin the LCR replacement effort. To comply the City must increase water gradually. Over the next four years the water rates are scheduled to increase beginning July 1, 2020 through July 1, 2023.

TREASURER UPDATE – Winter tax bill are out and money coming in.

CLERK UPDATE – March Election. Looking for Election Workers. Paid \$170. \$30 for training and Election day \$140. In 2020 there will be four Elections.

PUBLIC SAFETY UPDATE –

- Approve millage renewal language and place on May 5, 2020 ballot
Motion to Approve millage renewal language on ballot May 5, 2020
by Brandon Williams, Trustee with support by Shelly Sercombe, Clerk
Roll Call - Approved

PLANNING COMMISSION – No action items Meeting on December 17th

Zoning Board of Appeals – None

PARKS & RECREATION UPDATE –

- Got a Grant for \$50,000 from DNR
Dog Run is being worked on
Property on Carney Lane going forward with GREAT working on new Grant to develop site trail

TECHNOLOGY COMMITTEE – None

UTILITIES COMMITTEE –

Harvest Solar Presentation

ORDINANCE REVIEW COMMITTEE –

- Tabled #55 (Blight Ordinance) Review at Ordinance Meeting December 17. 2019

NEW BUSINESS:

1. Motion to Approve Resolution #26-2019-1216 Resolution regarding request by the Apron Restaurant & Spirits LLC located at 3606 Wildwood Avenue, Jackson, Mi 49202 (Jackson County Airport).

Motion by Pete Jancek, Supervisor with Support by Shelly Sercombe, Clerk

Roll Call Ayes – 7 Nays – 0 Approved

2. Motion to Appoint Dave Warfield to the Board of Review replacing Roger Jonas term ending 12-31-2021.

Motion to Approve by Pete Jancek, Supervisor with Support by Shelly Sercombe, Clerk

Roll Call Ayes – 7 Nays -0 Approved

3. Motion to Approve Jeffrey Kinney to the Park Committee replacing Ron Davis term ending 12-31-2020 and Motion to Approve Jeffrey Kinney to the BDDA term ending 12-31-2020.

Motion to Approve by Pete Jancek, Supervisor with Support by Shelly Sercombe, Clerk

Roll Call Ayes – 7 Nays – 0 Approved

4. Motion to Appoint Mark Short to the Ordinance Committee replacing Ron Davis term ending 12-31-2020.

Motion to Approve by Pete Jancek, Supervisor with Support by Shelly Sercombe, Clerk

Roll Call Ayes -7 Nays – 0 Approved

5. Motion to Re-Appoint Dan Decker to Planning Commission 3 yr. term ending 12-31-2022.

Motion to Approve by Pete Jancek, Supervisor with Support by Brandon Williams, Trustee

Roll Call Ayes-7 Nays-0 Approved

6. Motion to Approve 3% wage increase for all non-union township employees & update the wage matrix effective January 1, 2020.

Motion to Approve by Pete Jancek, Supervisor with Support by Shelly Sercombe, Clerk

Roll Call Ayes-7 Nays-0 Approved

7. Motion to Approve the Supervisor to sign Liability & Property Insurance renewal through Burnham & Flowers for **\$139,204.00** effective January 1, 2020.

Motion to Approve by Phil Preston, Treasurer with Support by Scott Pack, Trustee

Roll Call Ayes – 7 Nays – 0 Approved

8. Motion to Approve 2020 Meeting Schedule Blackman Charter Township Board of Trustee.

Motion to Approve by Pete Jancek with Support by Shelly Sercombe, Clerk

Roll Call Ayes – 7 Nays – 0 Approved

9. Motion to Approve Resolution #21-2019-1118 (un-tabled from November)

Motion to Approve by Mike Thomas, Trustee with Support by Phil Preston, Treasurer

Roll Call Ayes – 7 Nays – 0 Approved

10. Motion to Approve Resolution #22-2019-1216 establish General Appropriations Act Fiscal Year 2020.

Motion to Approve by Pete Jancek, Supervisor with Support by Shelly Sercombe, Clerk

Roll Call Ayes – 7 Nays – 0 Approved

11. Motion to Approve Resolution #23-2019-1216 to Amend General Fund, Public Safety Fund, Public Improvement Fund, Building Fund, Parks Fund, Street Lights Fund, LDFA Administrative Fund, LDFA Smart Zone Administrative Fund, LDFA Smart Zone Construction Fund, DDA Administrative Fund and DDA Capital Projects budgets.

Motion to Approve by Pete Jancek, Supervisor with Support by Shelly Sercombe, Clerk

Roll Call Ayes – 7 Nays – 0 Approved

12. Motion to Approve Resolution #24-2019-1216 For Political Subdivision.

Motion to Approve by Phil Preston, Treasurer with Support by Pete Jancek, Supervisor

Roll Call Ayes – 7 Nays – 0 Approved

13. Motion to Approve Resolution #25-2019-1216 Investment Policy.

Motion to Approve by Phil Preston, Treasurer with Support by Shelly Sercombe, Clerk

Roll Call Ayes – 7 Nays – 0 Approved

BILLS

- Approve payment of bills on the Board Invoice Post Audit Report dated 12/11/2019 in the amount of \$93,032.93 and Board Invoice Report dated 12/11/2019 in the amount of \$583,734.05.

Motion to Approve Phil Preston, Treasurer with Support by Shelly Sercombe, Clerk

Roll Call Ayes – 7 Nays – 0

Approved

EXTENDED PUBLIC COMMENT: None

OPEN DISCUSSION – Thank you to Linda Arntz and Nannette Sponsler for all their work on the budget. from Mike Jester and the rest of the Board.

Pete Jancek wishing everyone a Wonderful and Safe Holiday Season!

MEETING ADJOURNED 6:59 p.m.

The Treasurer declared the meeting adjourned at 6:59 p.m.

Shelly Sercombe, Clerk