

Regular Board Meeting
Blackman Charter Township
November 8, 2021

The Blackman Charter Township Board convened at 5:55 p.m. on Monday, November 8, 2021 at the Township Hall, 1990 West Parnall Road, Jackson, Michigan.

Members present: Supervisor Jancek, Clerk Sercombe, Treasurer Preston, and Trustees: Ambs, Thomas, Pack, and Williams.

Members absent:

Public Attendance: Ray Snell

CALL TO ORDER / PLEDGE OF ALLEGIANCE

BRIEF PUBLIC COMMENTS - (two-minute limit)

1. **Ray Snell, County Commissioner**
 - a. Traffic study - looking to replace lights at Lansing and West Parnall.
 - b. ARPA funds used to improve IT infrastructure
 - c. County building is being repaired
 - d. Monitoring COVID-19 and COVID breakthrough cases
 - e. Fair attendance was up 31%
 - i. Supervisor Jancek: Suggestion - handout map would have been nice with new events held in new spaces.
 - f. Parks & Rec millage - usually against millages but will be happy to support it this year after seeing all the work done at the park.

ADDITIONS / DELETIONS

1. Under New Business:
 - a. Approve Allen Brothers Fencing to put up fencing around the Blackman Township Booster Station for a cost not to exceed \$9,800.00 from the water fund.
Motion by Treasurer Preston, supported by Trustee Ambs to approve the Board of Trustees agenda as amended for the Regular Board Meeting held on Monday, November 8, 2021.
Unanimously approved by voice vote

MINUTES APPROVAL

- No changes/corrections
Motion by Treasurer Preston, supported by Clerk Sercombe to approve the Board of Trustee minutes for the Regular Board Meeting held on Monday, October 18, 2021.
Unanimously approved by voice vote

CONSENT AGENDA

1. Approval of payroll for the dates 10/01/21 in the amount of \$149,764.78, 10/15/21 in the amount of \$154,595.30, and for 10/29/21 in the amount of \$168,539.13.
2. Approve \$250,000.00 transfer of funds from General Fund to Public Safety Fund for the month of October 2021.
3. Receive Revenue and Expenditure Report for the month of October 2021.
Motion by Treasurer Preston, supported by Trustee Pack
Roll Call: Sercombe, Pack, Thomas, Williams, Ambs, Jancek, Preston
Ayes – 7 Nays - 0 Motion Approved

SUPERVISOR'S UPDATE

1. Looked for more streetlights, sent requests out to Consumers engineering to inspect. All 4 were reported, only one has currently been fixed.

TREASURER'S UPDATE

1. Park reservations & tax collection handout
2. County is no longer collecting delinquent personal property taxes, effective December 2021.
3. Looking for a BS&A program to help with these taxes and will cost an additional \$500 a month.
4. *Attorney White*: I have done it for the county and there is not much to it. I would love to talk to you more about it.

CLERK'S UPDATE

1. Submitted a proposed redrawing of the lines to include a 6th precinct to the County -- no answer.
2. There will be a May election with Northwest and Western school mileages. Currently getting our ducks in a row for that.
3. Election Commission Meeting in October to order the voting booths under New Business.
4. Cemetery Clean-up was on October 30, thank you to the Cub Scouts for their help.

PUBLIC SAFETY

CLEANING ALLOWANCE

Motion by Trustee Williams, supported by Clerk Sercombe to authorize the annual cleaning allowance in the amount of \$685.10, in compliance with the collective bargaining agreements.

Roll Call: Jancek, Preston, Pack, Thomas, Sercombe, Ambs, Williams
Ayes – 7 Nays - 0 Motion Approved

VEHICLES FOR AUCTION

Motion by Trustee Williams, supported by Trustee Ambs to authorize the Director of Public Safety to send the following vehicles to auction:

2019 Dodge Charger 2C3CDXKT1KH579469
2018 Dodge Charger 2C3CDXKT0JH301113
2018 Dodge Charger 2C3CDXKT4JH299317

Unanimously approved by voice vote

PLANNING COMMISSION

- *No activity*

ZONING BOARD OF APPEALS

- *No activity*

PARKS & RECREATION

1. No response from the playground company, still being shipped.
2. Looking to tackle small projects.

TECHNOLOGY COMMITTEE

- *No activity*

UTILITIES COMMITTEE

- *No activity*

ORDINANCE REVIEW COMMITTEE

1. First read to repeal Chapter 55: Property Use, Part 5. Peddling and Soliciting, Article V. Sales in Township. ***Discussion***
2. First read to amend Chapter 55: Property Use, Part 5. Peddling and Soliciting, Article VI. Itinerant Vendors. ***Discussion***
3. First read to amend Chapter 55: Property Use, Part 5. Peddling and Soliciting, Article VII, Door to Door Vendors, Solicitors, and Salespersons. ***Discussion***
4. First read of Chapter 55: Property Use, Part 5. Peddling and Soliciting, Article VIII. Food Trucks and first view of the Food Truck Application. ***Discussion***

NEW BUSINESS

**ELECTION
VOTING BOOTHS**

Motion by Supervisor Jancek, supported by Trustee Ambs to authorize the Clerk to purchase ten (10) 4-station Franklin voting booths from Inclusion Solutions for the estimated price of \$9,654.10.

Roll Call: Preston, Williams, Thomas, Ambs, Pack, Sercombe, Jancek
Ayes – 7 Nays - 0 Motion Approved

**RESOLUTION
#21-2021-1108:
PARKS & REC.
BALLOT
LANGUAGE**

Motion by Supervisor Jancek, supported by Treasurer Preston to approve Resolution #21-2021-1108; a resolution adopting the ballot language for the Parks and Recreation Millage Renewal.

Roll Call: Ambs, Thomas, Jancek, Sercombe, Preston, Pack, Williams
Ayes – 7 Nays - 0 Motion Approved

**BOOSTER
STATION
FENCING**

Motion by Supervisor Jancek, supported by Clerk Sercombe to approve Allen Brothers Fencing to put up fencing around the Blackman Township Booster Station for a cost not to exceed \$9,800.00 from the water fund.

Roll Call: Williams, Preston, Thomas, Jancek, Ambs, Sercombe, Pack
Ayes – 7 Nays - 0 Motion Approved

BILLS

Motion by Treasurer Preston, supported by Trustee Williams to approve payment of bills on the Board Invoice Post Audit Report dated 10/26/21 in the amount of \$29,188.77 and Board Invoice Report dated 11/09/21 in the amount of \$196,137.85.

Roll Call: Thomas, Ambs, Sercombe, Jancek, Pack, Williams, Preston
Ayes – 7 Nays - 0 Motion Approved

EXTENDED PUBLIC COMMENT (Three-minute limit)

- None

OPEN DISCUSSION

1. *Director Jester*
 - a. Thank you to all board members for working at the Halloween party.
 - b. Thank you, Linda, for your work on the budget.
 - c. Thank you, Katie, for your work on the electric sign.
 - d. Employee did ask if the employer was going to require vaccinations.
 - i. We do not have to follow the vaccine mandate because of the size of our municipality.
2. *Supervisor Jancek*
 - a. 2022 Budget handout - to be approved in December.
 - b. BS&A chart of accounts goes into effect on Thursday.
 - i. Thank you to Linda and Nannette on their work with this.
 - c. Workers will continue working on Lansing Ave. bridge throughout winter if necessary. They are preparing to work within the elements.
3. *Trustee Pack*
 - a. Thank you for everyone's love and support during these last months. I appreciated the phone calls and cards from the office.

The Supervisor declared the meeting adjourned at 6:46pm.


Shelly Sercombe, Township Clerk