

Regular Board Meeting
Blackman Charter Township

January 21, 2020

The Blackman Charter Township Board convened at 6:00 p.m. on Tuesday January 21, 2020, at the Township Office; 1990 West Parnall Road., Jackson, Michigan.

Members present: Supervisor Jancek, Clerk Sercombe, Treasurer Preston, Trustees: Ambs, Pack, Williams.

Absent: Trustee, Mike Thomas unexcused absence without notice.

There were 7 people in attendance. Sign-in sheet is on file.

CALL TO ORDER/PLEDGE OF ALLEGIANCE: 6:00 PM

BRIEF PUBLIC COMMENTS: - Ken Frey 5538 Wyoming Problems with drainage and water in area was advised to contact JDOT, Director Jester said he would get him in contact with the right individual.

ADDITIONS/DELETIONS TO AGENDA:

MINUTES APPROVAL: Motion by Phil Preston, Treasurer with Support by Mike Ambs Trustee to approve the Board of Trustee minutes from the Regular Board Meeting held on Monday, December 16, 2019.

Approved by roll call

CONSENT AGENDA

1. Approval of payroll for payroll dates 12/13/19 in the amount of \$191,379.32 and for 12/27/19 in the amount of \$145,098.12.
2. Receive Revenue and Expenditure Report for the month of December 2019.

Motion by Phil Preston, Treasurer with support by Shelly Sercombe, Clerk

Roll Call: Ayes – 6 Nays – 0 Motion Approved

SUPERVISOR UPDATE – Mike Thomas, Trustee unexcused absence without notice.

Assessors Report

TREASURER UPDATE – 40 % of Winter tax money in. Shared investment ladder.

CLERK UPDATE – Election workers – 1500 AV application are out, trainings scheduled.

PUBLIC SAFETY UPDATE –

- Authorize the Director of Public Safety to purchase (1) Lucas System for \$15,349.58 from Stryker, Inc. (296-300-977.00)

Motion to Approve by Brandon Williams, Trustee with Support by Mike Ambs, Trustee

Roll Call Ayes – 6 Nays – 0 Absent – 1 Approved

- Authorize the Director of Public Safety to purchase (3) Dodge Durango patrol units for \$91,242.00 from LaFontaine Chrysler, Inc. (296-300-977.00)

Motion to Approve by Brandon Williams, Trustee with Support by Scott Pack, Trustee

Roll Call Ayes- 6 Nays- 0 Absent- 1 Approved

- Authorize the Director of Public Safety to purchase (15) mobile computers, docks and mounts for \$47,724.74 from Dell, Inc. (296-300-977.00)

Motion to Approve by Brandon Williams, Trustee with Support by Shelly Sercombe, Clerk

Roll Call Ayes- 6 Nays-0 Absent- 1 Approved

- Authorize the Director of Public Safety to purchase (12) sets of fire gear for \$26,820.00 from Apollo Fire, Inc. (296-300-977.00)

Motion to Approve by Brandon Williams, Trustee with Support by Phil Preston, Treasurer

Roll Call Ayes-6 Nays-0 Absent-1 Approved

- Authorize the Director of Public Safety to purchase (10) radar units for \$15,390.00 from Kustom Signals, Inc. (296-300-977.00)

Motion to Approve by Brandon Williams, Trustee with Support by Shelly Sercombe, Clerk

Roll Call Ayes-6 Nays-0 Absent-1 Approved

- Authorize the Director of Public Safety to purchase (14) Petzl Individual Evacuation Systems for \$7,000.00 from the Fire Store, Inc. (296-300-977.00)

Motion to Approve by Brandon Williams, Trustee with Support by Mike Ambs, Trustee

Roll Call Ayes-6 Nays-0 Absent-1 Approved

- Authorize the Director of Public Safety to purchase (15) Stop Sticks for \$7,127.00 from Stop Stick, Inc. (296-300-977.00)

Motion to Approve by Brandon Williams, Trustee with Support by Pete Jancek, Supervisor

Roll Call Ayes-6 Nays-0 Absent-1 Approved

- Authorize the Director of Public Safety to purchase additional fire hose for \$7,000.00 from the Fire Store, Inc. (296-300-977.00)

Motion by Brandon Williams, Trustee with Support by Scott Pack, Trustee

Roll Call Ayes-6 Nays-0 Absent-1 Approved

- Authorize the Director of Public Safety to purchase (1) mobile radio and (1) portable radio for \$9,034.50 from Motorola Solutions, Inc. (296-300-977.00)

Motion by Brandon Williams, Trustee with Support by Pete Jancek, Supervisor

Roll Call Ayes-6 Nays-0 Absent-1 Approved

- Authorize the Director of Public Safety to purchase (1) Tru-Narc device for \$29,640.00 from Thermo Scientific, with 50% of the cost being reimbursed through a Homeland Security Grant (296-300-977.00)

Motion by Brandon Williams, Trustee with Support by Mike Ambs, Trustee

Roll Call Ayes-6 Nays-0 Absent-1 Approved

PLANNING COMMISSION –

- Approve case #1509, Conditional Use Permit for car wash at 2700 Airport Drive, (~~Parcel# 000-08-29-127-008-00~~ Amend to Parcel #000-08-29-127-008-01), requested by Michael Bearman and Oasis Car Wash.

Roll Call Ayes-6 Nays-0 Absent-1 Approved

- Planning Commission by laws were adopted at 12/17/19 Planning Commission meeting. To be published following BOT 1-21-20 Website

Zoning Board of Appeals – None

PARKS & RECREATION UPDATE –

- Map of Park available – with green path ways to add concrete walkways.
- New Grant working on for Canary Lane

- In 2021 New Grant to add trails around the park

TECHNOLOGY COMMITTEE – None

UTILITIES COMMITTEE –

Looking at price to move all sewer to City from Leoni

ORDINANCE REVIEW COMMITTEE –

- #55 (Blight Ordinance) still out there
- Need to update Ordinance to completion of Dog Run at Park

NEW BUSINESS:

1. Motion to Approve firm Watkins Ross to complete the OPEB valuation for the required December 31, 2019 GABS report, for a cost not to exceed \$4,100.

Motion to Approve by Pete Jancek, Supervisor with Support Shelly Sercombe, Clerk

Roll Call Ayes-6 Nays-0 Absent-1 Approved

2. Motion to Approve Resolution #01-2020-0121 Set an Alternate Date for the March Board of Review.

Motion to Approve by Pete Jancek, Supervisor with Support by Shelly Sercombe, Clerk

Roll Call Ayes-6 Nays-0 Absent-1 Approved

3. Motion to Approve Resolution #02-2020-0121 Adopt Poverty Exemption Income and Guidelines and Asset Test.

Motion to Approve by Pete Jancek, Supervisor, with Support by Shelly Sercombe, Clerk

Roll Call Ayes-6 Nays-0 Absent-1 Approved

4. Motion to Approve Resolution #03-2020-0121 Waive Penalties for Non-Filing of Property Transfer Affidavit.

Motion to Approve by Pete Jancek, Supervisor, with Support by Brandon Williams, Trustee.

Roll Call Ayes-6 Nays-0 Absent-1 Approved

5. Motion to Approve the recommendation to Award Contract to Concord Excavating to resurface the drive into the park for sum of \$12,856.00.

Motion to Approve by Phil Preston, Treasurer with Support by Scott Pack, Trustee.

Roll Call Ayes-6 Nays-0 Absent-1 Approved

6. Authorize the supervisor to sign Letter of Engagement with Boswell, Schultz, Sonnenberg & Arnett, PLC to provide the accounting/audit services for the year ended December 31, 2019.
Motion to Approve by Phil Preston, Treasurer with Support by Shelly Sercombe.
Roll Call Ayes-6 Nays-0 Absent-1 Approved

7. Motion to Approve the reappointment of Mike Ambs to the Blackman Downtown Development Authority 4 yr. term ending 12/31/2023.
Motion to Approve by Pete Jancek, Supervisor with Support by Brandon Williams, Trustee.
Roll Call Ayes-6 Nays-0 Absent-1 Approved

8. Motion to Approve the reappointment of Cindy Acker to the Blackman Local Development Finance Authority 4 yr. term ending 3/31/2023.
Motion to Approve by Pete Jancek, Supervisor with Support by Mike Ambs, Trustee.
Roll Call Ayes-6 Nays-0 Absent-1 Approved

9. Motion to Approve the reappointment of Jeff Bachus to the Zoning Board of Appeals 3 yr. term ending 12/31/2022.
Motion to Approve by Pete Jancek with Support by Shelly Sercombe, Clerk
Roll Call Ayes-6 Nays-0 Absent-1 Approved

10. Motion to Approve the reappointment of Rachel Johnson to the Zoning Board of Appeals 3 yr. term ending 12/31/2022.
Motion to Approve by Pete Jancek, Supervisor with Support by Brandon Williams, Trustee.
Roll Call Ayes-6 Nays-0 Absent-1 Approved

11. Approve payment of \$15,000 invoice from Enterprise Group of Jackson, Inc. for 2020 Investment in Imagine Jackson 2020 to be paid from acct. #101-175-801-000.
Motion to Approve by Pete Jancek, Supervisor with Support by Brandon Williams, Trustee.
Roll Call Ayes-6 Nays-0 Absent-1 Approved

12. Approve the purchase of (3) three EPSON TM-6000V-54 thermal receipt printer from I.T. RIGHT for a cost \$2,580 dollars per recommendation of the technology committee.
Motion to Approve by Pete Jancek, Supervisor with Support by Shelly Sercombe, Clerk.
Roll call Ayes-6 Nays-0 Absent-1 Approved

BILLS

- Approve payment of bills on the Board Invoice Post Audit Report dated 1/15/2020 in the amount of \$250,883.10 and Board Invoice Report dated 1/22/2020 in the amount of \$707,931.11.

Motion to Approve Phil Preston, Treasurer with Support by Shelly Sercombe, Clerk

Roll Call Ayes – 6 Nays – 0 Absent-1 Approved

EXTENDED PUBLIC COMMENT:

OPEN DISCUSSION –

Assessor and Deputy Assessor – our current Deputy Assessor will be taking test on February 17th, to become a Level III.

Will be posting on website for a Level I or Level II position.

Mike Jester, Director of Public Safety, thank you to the Board for approving and always support Public Safety.

MEETING ADJOURNED 7:25 p.m.

The Treasurer declared the meeting adjourned at 7:25 p.m.

Shelly Sercombe, Clerk