Regular Board Meeting Blackman Charter Township January 18, 2022

The Blackman Charter Township Board convened at 6:00 p.m. on Tuesday, January 18, 2022, at the Township Hall, 1990 West Parnall Road, Jackson, Michigan.

<u>Members present</u>: Supervisor Jancek, Clerk Sercombe, Treasurer Preston, and Trustees: Ambs, Thomas, Pack, and Williams.

Members absent:

Public Attendance: Ray Snell, Harold Levy, Diane Donaldson

CALL TO ORDER / PLEDGE OF ALLEGIANCE

BRIEF PUBLIC COMMENTS - (two-minute limit)

- 1. Ray Snell, County Commissioner
 - a. Open position on agricultural preservation board
 - b. County Agenda meeting tonight
 - i. Canada goose management program to destroy nests and eggs to reduce population and move further north.
 - ii. Merger of prosecuting child services division
 - iii. 12th district court better efficiency with less costs
 - iv. Increases to elected department heads clerk, treasurer, etc.
 - v. Millage expiring for jail this year, looking to renew soon
 - vi. 911 increase proposal \$1.50 per line to \$2.75 per line

ADDITIONS / DELETIONS

- 1. Under New Business
 - a. Approve the invoice from the Enterprise Group in the amount of \$15,000.00. Motion by Treasurer Preston, supported by Clerk Sercombe to approve the Board of Trustee agenda as amended for the Regular Board Meeting held on Tuesday, January 18, 2022.

Unanimously approved by voice vote

MINUTES APPROVAL

• No changes/corrections.

Motion by Clerk Sercombe, supported by Trustee Pack to approve the Board of Trustee minutes for the Regular Board Meeting held on Monday, December 20, 2021.

Unanimously approved by voice vote

CONSENT AGENDA

- 1. Approval of payroll for the dates 11/12/21 in the amount of \$147,891.74 and for 11/26/21 in the amount of \$175,903.51.
- 2. Approve \$2,400,000.00 transfer of funds from Public Safety Fund to General Fund.
- 3. Receive Revenue and Expenditure Report for the month of November 2021.

Motion by Treasurer Preston, supported by Trustee Ambs

Roll Call: Sercombe, Pack, Thomas, Williams, Ambs, Jancek, Preston

Ayes - 7 Nays - 0 Motion Approved

SUPERVISOR'S UPDATE

- 1. "Thank you" letter Lions Club
 - a. For allowing them to have their mint candies canister and eyeglass donation containers in our Township Hall office.

- 2. Met with JCDOT this morning to go over documentation for the County Farm Rd. grant.
 - a. Attorney White has been helping us with the legal documentation.
 - b. Time constraints were an issue when ordering underground parts. Debbie Kelly is looking into this concern.
- 3. Road projects are shut down for the winter except for West Ave.

TREASURER'S UPDATE

- 1. Statistics handout
 - a. Taxes, MTT, and park information.
- 2. Sewer Investment Portfolio
 - The investment ladder
 - b. The brokerage account statement from Comerica Bank

CLERK'S UPDATE

- 1. Election Commission met on 1/03 to approve new maps with 6 precincts
 - a. Sending to the Bureau of Elections after approved
 - b. Attempting to have it done for the May 2022 Elections
- 2. If you know anyone wanting to work elections, let us know
- 3. Food Truck notice goes out this Sunday to formally let them know to register with us
- 4. Graffiti on the Fifield has been mostly taken off, looking to take the rest off in the spring

PUBLIC	SAFETY

COLLECTIVE
BARGAINING
AGREEMENTS

Motion by Trustee Williams, supported by Trustee Ambs to authorize the Supervisor and Clerk to sign collective bargaining agreements with the POAM

and COAM 2022-2026.

2022 - 2026

Roll Call: Jancek, Preston, Ambs, Pack, Thomas, Sercombe, Williams

Ayes - 7

Nays - 0

Motion Approved

ANGEL ARMOR, INC.

Motion by Trustee Williams, supported by Clerk Sercombe to authorize the Director of Public Safety to purchase (43) Armor Plates for ballistic vests for \$26,946.20 from Angel Armor, Inc. (205-901-970.000-Budgeted Expense)

Roll Call: Ambs, Jancek, Williams, Pack, Sercombe, Preston, Thomas

Ayes - 7 Nays - 0 Motion Approved

ELASTEC, INC. DRUG

INCINERATOR

Motion by Trustee Williams, supported by Trustee Ambs to authorize the Director of Public Safety to purchase (1) Drug Incinerator for \$5,400 from

Elastec, Inc (205-901-970.000-Budgeted Expense).

Roll Call: Preston, Williams, Thomas, Ambs, Pack, Sercombe, Jancek Ayes - 7 Nays - 0 Motion Approved

PLANNING COMMISSION

CASE #1532: COND. USE PERMIT Motion by Trustee Williams, supported by Clerk Sercombe to approve case# 1532—Conditional Use Permit: Home Occupation Day Care at 1156 Herbert J Ave, Parcel 000-08-28-303-008-00, Zoned RS-1 (Residential Suburban), requested by Josette Kennedy. Conditions include full compliance with State of Michigan licensing requirements and providing a copy of license to Blackman.

requested by Josette Kennedy. Conditions include full compliance with State of Michigan licensing requirements and providing a copy of license to Blackman Township for file.

Unanimously approved by voice vote

ZONING BOARD OF APPEALS

- No activity
 - Meeting on 1/25

PARKS & RECREATION

- 1. Postponed meeting in January due to COVID
- 2. Still waiting on playground equipment
- 3. 5-year plan expires, we will need to update it

TECHNOLOGY COMMITTEE

FLOCK LICENSE PLATE READERS Motion by Supervisor Jancek, supported by Trustee Williams to authorize the Director of Public Safety to enter into an agreement with FLOCK Safety for

(10) cameras and license plate readers in the amount of \$27,500.00

(205-901-970.000-Budgeted Expense).

Roll Call: Williams, Preston, Thomas, Jancek, Ambs, Sercombe, Pack Ayes - 7 Nays - 0 Motion Approved

LENOVO LAPTOPS Motion by Trustee Williams, supported by Clerk Sercombe to authorize the Director of Public Safety to purchase (15) Lenovo laptop computers for the Township in the amount of \$40,918.50 for various township departments

(Budgeted Expense)

Roll Call: Thomas, Ambs, Sercombe, Jancek, Pack, Williams, Preston Ayes – 7 Nays - 0 Motion Approved

UTILITIES COMMITTEE

• No activity

ORDINANCE REVIEW COMMITTEE

• No activity

NEW BUSINESS

REDEFINING ELECTION

PRECINCT LINES

Motion by Clerk Sercombe, supported by Trustee Ambs to authorize the Election Commission to sign Resolution #01-2022-0118; a Resolution to re-define the election precinct lines and create a sixth precinct due to the

township growth found in the 2020 Census.

Unanimously approved by voice vote

MIKE MILLER

Motion by Supervisor Jancek, supported by Clerk Sercombe to appoint Mike Miller to the vacant position on the ordinance committee, term ending 12/31/2024. *Roll Call*: Sercombe, Pack, Thomas, Williams, Ambs, Jancek, Preston

Aves-7

Navs - 0

Motion Approved

DIANE

DONALDSON

Motion by Supervisor Jancek, supported by Trustee Thomas to appoint

Diane Donaldson to the vacant position on the Region 2 Planning Commission. *Roll Call*: Jancek, Preston, Pack, Thomas, Sercombe, Ambs, Williams

Ayes - 7 Nays - 0

Motion Approved

AUDIT SERVICES Motion by Clerk Sercombe, supported by Treasurer Preston to authorize the supervisor to sign the engagement letter with Boswell, Schultz, Sonnenberg, & Arnett, PLC. to perform audit services for Blackman Charter Township for the

year ending December 31, 2021.

Unanimously approved by voice vote

ENTERPRISE GROUP

Motion by Supervisor Jancek, supported by Trustee Williams to authorize the payment of the invoice from the Enterprise Group for the 2022 Investment

in Jackson Challenge in the amount of \$15,000.00. Roll Call: Preston, Williams, Thomas, Ambs, Pack, Sercombe, Jancek

Aves-7

Nays - 0

Motion Approved

BILLS

Motion by Supervisor Jancek, supported by Clerk Sercombe to approve payment of bills on the Board Invoice Post Audit Report dated 10/26/21 in the amount of \$29,188.77 and Board Invoice Report dated 11/09/21 in the amount of \$196,137.85.

Roll Call: Ambs, Thomas, Jancek, Sercombe, Preston, Pack, Williams Ayes – 7 Nays - 0 Motion Approved

EXTENDED PUBLIC COMMENT (Three-minute limit)

None

OPEN DISCUSSION

- 1. Director Jester
 - a. We had 17 total officers that have been out with COVID
 - i. The department has gone remote to help reduce sickness
 - ii. Officers are starting to come back into the office this week
 - b. 841 Woodworth Incident
 - i. Judgment from the court says we can now clean it up
 - ii. Anything violating the ordinance can be removed and taken to the dump
- 2. Supervisor Jancek
 - a. Lobbies Closed
 - i. Both lobbies will remain closed the rest of the week while business is slow
 - b. Public Safety
 - Building ducts were cleaned, Township Hall will have ducts cleaned this weekend.
 - c. Township Hall
 - i. Looking to get the carpets cleaned next in the building
- 3. Treasurer Preston
 - a. Please do not throw away sewer portfolio information in the normal trash, please destroy it.
 - b. Shelly and I watched the MTA Presentation regarding ARPA Money and what we can use it for.
 - c. Received \$2.4 million to use. Money must be allocated by December of 2024.

The Supervisor declared the meeting adjourned at 6:55pm.

Shelly Sercombe, Township Clerk