

Regular Board Meeting  
Blackman Charter Township  
May 20, 2024

The Blackman Charter Township Board convened at 6:00 p.m. on Monday, May 20, 2024, at the Township Hall, 1990 West Parnall Road, Jackson, Michigan.

**Members present:** Supervisor Jancek, Clerk Elwell, Treasurer Preston, and Trustees: Ambs, Pack, Thomas, and Williams.

**Members absent:**

**Public Attendance:**

Jared Hopkins

Cierra Sowle

Deborah Nagy

Jim Mattson

Dawn Feldman

Tom Morrissey

**CALL TO ORDER / PLEDGE OF ALLEGIANCE**

**BRIEF PUBLIC COMMENTS - (two-minute limit)**

1. **Jared Hopkins, Attorney at Law**
  - a. Introduction
  - b. Candidate for Jackson County Prosecutor

**ADDITIONS / DELETIONS**

1. Ordinance Committee Draft Minutes April 23, 2024

Motion by Trustee Thomas, supported by Trustee Pack to approve the Board of Trustee agenda, with the addition, for the Regular Board Meeting held on Monday, May 20, 2024.

*Unanimously approved by voice vote*

**MINUTES APPROVAL**

1. No changes/corrections.

Motion by Trustee Thomas, supported by Trustee Pack to approve the Board of Trustee minutes for the Regular Board Meeting held on Monday, April 15, 2024.

*Unanimously approved by voice vote*

**CONSENT AGENDA**

1. Approval of payroll for the dates 04/12/24 in the amount of \$166,969.85 and for 04/26/24 in the amount of \$189,440.37
2. Approve \$100,000.00 transfer of funds from General Fund to Public Safety Fund for the month of April 2024.
3. Receive Revenue and Expenditure Report for the month of April 2024.

Motioned by Treasurer Preston, supported by Trustee Williams

**Roll Call:** Ayes - Elwell, Pack, Thomas, Williams, Ambs, Jancek, Preston

Nays - None

Motion Approved

**CLERK'S UPDATE**

1. Cierra Sowle, Jackson County Clerk/Register of Deeds
  - a. Introduction
  - b. Candidate for Jackson County Clerk/Register of Deeds
  - c. Early Voting statistics
  - d. Thank you to Blackman Township for hosting an Early Voting Site.
2. Election update
  - a. May 07, 2024
    - i. 149 AV ballots, 4 In-person voters, 9.2% turnout

3. Fifield Cemetery Clean Up – May 11, 2024.
  - a. Thank you to Cub Scout Pack 339 for their participation.
  - b. Donut donation by Little House Bakery
  - c. Cemetery looking in great shape thanks to Jake’s Property Management, LLC
  - d. Flags placed to honor Veterans.
4. Bond Cemetery
  - a. Flags placed to honor Veterans.
5. August Election update
  - a. Proposals

**SUPERVISOR’S UPDATE**

1. Scout Land Consultants – Discussion
  - a. Request denied.
  - b. LDFA area requested was developed for another use.
2. Consumers Solar Project on Blackman Rd.
  - a. Contact with Consumers about township property, 38 acres on Rives Junction Rd.
  - b. Advised that the property is considered wet land and unsuitable for solar lease.
3. Attended RFI (Request for Information) bootcamp at MEDC in Lansing, MI.

**TREASURER’S UPDATE**

1. Slow time in Treasurer’s office.
2. Review tax collection in mobile home parks.
3. Meeting with Senator Sue Shink.
4. Region 2 Finances Report. Balance of \$12,498.53

**PUBLIC SAFETY**

1. Did not meet this month.
2. Will hold meeting next month.
3. New Public Safety Officer. Graduated 1<sup>st</sup> in class academically.
4. Public Safety Work Safe Award. Presentation by Accident Fund Representatives.
5. Renewal of Public Safety Millage – Discussion

**PLANNING COMMISSION**

1. Planning Commission Draft Minutes May 7, 2024.
2. Case #93.2024 – Site Plan Review; New Kelly Fuels Gas Station at 3797 W. Michigan Ave., Parcel #000-08-32-302-001-00; requested by Stephen Patterson - Site Plan was approved.
3. Making progress on updating our Zoning Ordinance
4. Next meeting is May 21, 2024

**CONTRACTUAL AGREEMENT W/ REGION 2; BCT MASTER PLAN UPDATE 2024**

Motion by Treasurer Preston, supported by Supervisor Jancek to approve the Contractual Agreement, with Region 2, Blackman Charter Township Master Plan Update 2024; an amount not to exceed \$16,750.00 for technical assistance services rendered, as billed on a quarterly basis.

*Roll Call: Ayes - Ambs, Thomas, Jancek, Elwell, Preston, Pack, Williams  
Nays - None Motion Approved*

**ZONING BOARD OF APPEALS**

- None

PARKS & RECREATION

1. Parks and Recreation Draft Meeting Minutes April 30, 2024.

**BCT PARKS &  
RECREATION  
PLAN 2023-2028**

Motion by Treasurer Preston, supported by Supervisor Jancek to approve the Blackman Charter Township Parks & Recreation Plan 2023 – 2028 as presented with updated dates.

*Roll Call: Ayes - Jancek, Preston, Pack, Thomas, Elwell, Ambs, Williams  
Nays - None Motion Approved*

5. Prioritize Parnall Rd. Complex – Discussion
  - a. Map available to view layout of property.
  - b. Non-motorized path (upper path and lower path), pickleball courts (4), pavilion, bathroom.
  - c. Soccer field drainage to be reviewed.
  - d. Quote estimates from Ripstra & Scheppelman, Inc.

**QUOTING  
PROCESS –  
TRAIL WORK &  
PICKLEBALL  
COURTS**

Motion by Clerk Elwell, supported by Supervisor Jancek to approve the quoting process for the non-motorized path (lower path) and pickleball courts.

*Roll Call: Ayes - Williams, Preston, Thomas, Jancek, Ambs, Elwell, Pack  
Nays - None Motion Approved*

TECHNOLOGY COMMITTEE

1. None

UTILITIES COMMITTEE

1. EGLE Unfunded Mandate - Discussion
  - a. 10% of all water service lines must be dug up to prove there are no lead service lines.
  - b. Discuss at the meeting with Senator Sue Shink.

ORDINANCE REVIEW COMMITTEE

1. Ordinance Review Draft Meeting Minutes April 23, 2024.
2. Next meeting May 28, 2024 – Continued discussion
  - a. Disorderly person – grass clippings
  - b. Blight
  - c. Fireworks
  - d. Special Events

NEW BUSINESS

**RESOLUTION  
#06-2024-0520  
RELEASE OF  
RIGHT OF FIRST  
REFUSAL**

Motion by Supervisor Jancek, supported by Treasurer Preston to approve Resolution #06-2024-0520; a resolution of Notification of Release of Right of First Refusal under Public Act 123 of 1999 for the County of Jackson 2024; foreclosures for delinquent 2021 and/or prior years of unpaid property taxes.

*Roll Call: Ayes - Jancek, Ambs, Williams, Pack, Elwell, Preston, Thomas  
Nays - None Motion Approved*

**REHMANN  
LETTER OF  
ENGAGEMENT  
SINGLE AUDIT**

Motion by Treasurer Preston, supported by Trustee Thomas to approve the agreement with Rehmann as outlined in Letter of Engagement - Alternative Compliance Examination Engagement (ARPA) Audit.

*Roll Call: Ayes - Thomas, Ambs, Elwell, Jancek, Pack, Williams, Preston  
Nays - None Motion Approved*

BILLS

Motion by Supervisor Jancek, supported by Clerk Elwell to approve payment of bills on the Board Invoice Report dated 05/07/24 in the amount of \$421,046.18 and Board Invoice Post Audit Report dated 05/21/24 in the amount of \$556,891.04.

*Roll Call: Ayes - Preston, Williams, Thomas, Ambs, Pack, Elwell, Jancek  
Nays - None Motion Approved*

EXTENDED PUBLIC COMMENT (Three-minute limit)

1. None

OPEN DISCUSSION

1. None

*The Supervisor declared the meeting adjourned at 7:03pm.*



**David Elwell, Township Clerk**