

Regular Board Meeting
Blackman Charter Township
March 18, 2024

The Blackman Charter Township Board convened at 6:00 p.m. on Monday, March 18, 2024 at the Township Hall, 1990 West Parnall Road, Jackson, Michigan.

Members present: Supervisor Jancek, Clerk Elwell, Treasurer Preston, and Trustees: Ambs, Pack, Thomas, and Williams.

Members absent:

Public Attendance:

Ray Snell
Deborah Nagy

Arianna Lamere
Dan Decker

Steven Lamere

CALL TO ORDER / PLEDGE OF ALLEGIANCE

BRIEF PUBLIC COMMENTS - (two-minute limit)

1. **Ray Snell, 9th District County Commissioner**
 - a. Working on a system to integrate Jackson Central Dispatch with Huron Valley Ambulance.
 - b. Airport terminal improvements.
 - c. Jackson County Human Services building
 - i. Retaining wall has fallen, unable to rebuild per city ordinance and will be creating a green space – losing 10 parking spaces.
 - d. Land Bank – 3 million dollar grant
 - e. Guardrails in disrepair - Discussion

ADDITIONS / DELETIONS

1. No additions/deletions.
Motion by Clerk Elwell, supported by Trustee Pack to approve the Board of Trustee agenda for the Regular Board Meeting held on Monday, March 18, 2024.
Unanimously approved by voice vote

MINUTES APPROVAL

1. No changes/corrections.
Motion by Trustee Thomas, supported by Treasurer Preston to approve the Board of Trustee minutes for the Regular Board Meeting held on Monday, February 12, 2024.
Unanimously approved by voice vote

CONSENT AGENDA

1. Approval of payroll for the dates 02/02/24 in the amount of \$156,682.90 and for 02/16/24 in the amount of \$187,776.19.
2. Receive Revenue and Expenditure Report for the month of February 2024.
Motioned by Treasurer Preston, supported by Trustee Pack
Roll Call: Ayes - Elwell, Pack, Thomas, Williams, Ambs, Jancek, Preston
Nays - None Motion Approved

SUPERVISOR'S UPDATE

1. Attending several meetings
2. Board of Review

TREASURER'S UPDATE

1. Tax Collection
 - a. Going well
 - b. Thanks to Hal for his hard work.

CLERK'S UPDATE

1. Election update
 - a. February - Presidential Primary Report
 - b. 15,527 registered voters
 - c. 2,755 voters voted in the Presidential Primary
 - d. 2142 AV ballots sent out.
 - e. 1887 ballots returned.
 - f. 81 voters participated during the 9 days of Early Voting
 - g. 790 voters voted in person.
 - h. May – bond proposal for East Jackson Schools
2. LCC informational document – definitions
 - a. The Township Board has no vote.
 - b. The Township Board can only recommend or not recommend.
3. Signs on Township Properties
 - a. EV Contract with Jackson County states we must allow political signs on property.
 - i. Legal counsel advises there is no legal mandate for allowing political signs.
 - ii. Legal counsel advises to amend the sign ordinance.
4. MetroAct - AT&T renewal contract
 - a. A new application must come before the board for approval.
 - b. A renewal application can be signed by the Clerk.

PUBLIC SAFETY

**PURCHASE
KRAKEN EXO
HOSE**

Motion by Trustee Williams, supported by Trustee Thomas to authorize the Director of Public Safety to purchase (20) sections of 1.75"x50' and (6) 2.5"x50' sections of Kraken EXO Hose from Allied Fire Sales and Services, not to exceed \$7,240.00, from account #205-901-970-000.

Roll Call: *Ayes - Ambs, Thomas, Jancek, Elwell, Preston, Pack, Williams*
Nays - None Motion Approved

**NEW HIRE PSO
AS A PSO II,
LEVEL 1**

Motion by Trustee Williams, supported by Supervisor Jancek to authorize the Director of Public Safety to start a new hire PSO as a PSO II, level 1, one step above the starting wage scale.

Roll Call: *Ayes - Jancek, Preston, Pack, Thomas, Elwell, Ambs, Williams*
Nays - None Motion Approved

PLANNING COMMISSION

1. Case #90.2024 – Site Plan Review; New Cell Tower at 3600 Wayland Drive, Parcel 000-08-30-226-005-02, Zoned Highway Commercial (C-3), requested by Tony Phillips. Conditional Use approval is scheduled for review on April 2. – Discussion.

**REMOVE FROM TABLE
CASE #1567:
ZONING CHANGE
LANSING AVE**

Motion by Trustee Thomas, supported by Trustee Williams to remove from the table Case #1567 – Zoning Change; from C-1 (Local Commercial) to RS-1 (Suburban Residential) at Lansing Ave., Parcel 000-08-10-476-001-08, requested by Steven Lamere. Previously requested by owner to table and removed from the agenda at the January 16, 2024, Township Board Meeting.
Roll Call: Ayes - Jancek, Ambs, Williams, Pack, Elwell, Preston, Thomas
Nays - None Motion Approved

**CASE #1567:
ZONING CHANGE
LANSING AVE**

Motion by Treasurer Preston, supported by Trustee Williams to approve Case #1567 – Zoning Change; from C-1 (Local Commercial) to RS-1 (Suburban Residential) at Lansing Ave., Parcel 000-08-10-476-001-08, requested by Steven Lamere. Request is consistent with surrounding parcel zoning classifications. Previously requested by owner to table and removed from the agenda at the January 16, 2024, Township Board Meeting.
Roll Call: Ayes - Preston, Williams, Thomas, Ambs, Pack, Elwell, Jancek
Nays - None Motion Approved

- 2. Special Events Permit – Discussion
 - a. Draft a Special Events Application.
 - b. Policy or Ordinance.
 - c. Legal counsel will advise.

ZONING BOARD OF APPEALS

- 1. Case#1565 - Variance Request at 1414 Joseph St. – Request denied. Carport is to be removed.
- 2. Case#1571 – Variance Request at 3303 W. Michigan Ave. – Request was approved for one additional sign instead of the two requested.

PARKS & RECREATION

- 3. Blackman Charter Township: Policy for Acceptance of Donations and Sponsorships.
 - a. Policy approval for next month’s meeting.
 - b. Requesting board review for additions/deletions
 - c. May want to hold until amended sign ordinance is in place.
- 4. Goals and Action Program: 2024 – 2028 Five Year Plan DRAFT – Discussion
 - a. Request for a study session to include the Township Board, Parks Committee, Public Safety, Byron Schroeder, and Jack Ripstra to discuss the entire Parnall complex for layout presentation/discussion. Special Meeting to be scheduled preceding the next Board meeting on April 15, 2024.

TECHNOLOGY COMMITTEE

**PURCHASE (3)
DESKTOP
COMPUTERS AND
(1) LAPTOP
COMPUTER**

Motion by Trustee Williams, supported by Trustee Ambs to approve the purchase of (3) new desktop computers and (1) new laptop computer from VC3, to replace computers in the rotational schedule, in the amount of \$6,509.00.
Roll Call: Ayes - Pack, Elwell, Preston, Williams, Thomas, Jancek, Ambs
Nays - None Motion Approved

**PURCHASE
CANON IMAGE
RUNNER DX 5840
COLOR COPIER**

Motion by Clerk Elwell, supported by Treasurer Preston to approve the purchase of a Canon Image RUNNER DX 5840 Color Copier for the Township Office Front Lobby from J. McEldowney, INC. in the amount of \$10,695.00.
Roll Call: Ayes - Elwell, Pack, Thomas, Williams, Ambs, Jancek, Preston
Nays - None Motion Approved

UTILITIES COMMITTEE

1. Did not meet.
2. Sewer meeting with townships and legal counsel.
 - a. Draft a proposal to present to the City of Jackson.

ORDINANCE REVIEW COMMITTEE

1. Scheduled to meet on April 16, 2024
2. Disorderly person – grass clippings
3. Cemetery
4. Fireworks
 - a. Event request - Discussion

NEW BUSINESS

**RESOLUTION
#04-2024-0318
SDM LICENSE
LCC -**

Motion by Supervisor Jancek, supported by Clerk Elwell to approve Resolution #04-2024-0318; a resolution to give Local Government Authorization for a Conditional License, Transfer Ownership 2023 SDM license with Sunday Sales Permit AM & PM – Mixed Spirit Drink from Runway Party Store LLC to MW Woodworth Investments, LLC.

*Roll Call: Ayes - Ambs, Thomas, Jancek, Elwell, Preston, Pack, Williams
Nays - None Motion Approved*

**REAPPOINT
DIANE
DONALDSON**

Motion by Trustee Thomas, supported by Treasurer Preston to reappoint Diane Donaldson to the Region 2 Planning Commission as the Blackman Charter Township Representative.

*Roll Call: Ayes - Jancek, Preston, Pack, Thomas, Elwell, Ambs, Williams
Nays - None Motion Approved*

**APPOINT CLERK
ELWELL AS
ALTERNATE –
JACTS**

Motion by Supervisor Jancek, supported by Trustee Williams to appoint Clerk Elwell as the alternate for Jack Ripstra to the JACTS Technical Advisory Committee.

*Roll Call: Ayes - Williams, Preston, Thomas, Jancek, Ambs, Elwell, Pack
Nays - None Motion Approved*

**LAWN MOWING
BIDS**

Motion by Supervisor Jancek, supported by Treasurer Preston to award the lawn mowing contract to Jake’s Property Management, LLC., not to exceed \$30,290.00 for the 2024 season.

*Roll Call: Ayes - Jancek, Ambs, Williams, Pack, Elwell, Preston, Thomas
Nays - None Motion Approved*

**SET FEE FOR
FIREWORKS
APPLICATION**

Motion by Clerk Elwell, supported by Treasurer Preston to set the fee for fireworks application at \$100.00, and authorize the Administrative Committee and Public Safety to review and approve the application for a one-time event scheduled for May 11, 2024.

*Roll Call: Ayes - Thomas, Ambs, Elwell, Jancek, Pack, Williams, Preston
Nays - None Motion Approved*

**ADDITIONAL
WORK AT 2000
W. PARNALL**

Motion by Supervisor Jancek, supported by Clerk Elwell to approve the quote from Mead Bros. Excavating, Inc. to extend the parking lot in front of the pole barn access. The pad will be 20 x 60, bring in Class II fill and milling for top course, installing 120 lf of 12” pipe with end section, restoration around the edge of slopes; not to exceed \$13,990.00.

Roll Call: Ayes - Preston, Williams, Thomas, Ambs, Pack, Elwell, Jancek
Nays - None Motion Approved

BILLS

Motion by Treasurer Preston, supported by Trustee Williams to approve payment of bills on the Board Invoice Post Audit Report dated 3/05/24 in the amount of \$173,126.62 and Board Invoice Report dated 3/19/24 in the amount of \$875,940.82.

Roll Call: Ayes - Pack, Elwell, Preston, Williams, Thomas, Jancek, Ambs
Nays - None Motion Approved

EXTENDED PUBLIC COMMENT (Three-minute limit)

1. **Ray Snell**, 9th District County Commissioner
 - a. 3+ million dollars in carry over from last year’s projects. Moved to this year.
 - b. Airport – FAA approved Drone Testing site.
 - i. Air Taxi
 - c. Has filed for re-election.

OPEN DISCUSSION

1. ARPA Funds - \$750,000.00 left.
 - i. Must be obligated by the end of this year.
2. Jake is repairing the fencing at Rod Mills Park.
3. Camera project
4. Public Act 233
 - a. Renewable Energies – Petition Drive
 - i. Statewide 700,000 acres needed
 - ii. 4,500 acres of State Prison Land in Blackman Township
 - iii. Law takes effect November 2024
 - iv. Goal - placement on the November ballot.

The Supervisor declared the meeting adjourned at 8:04pm.

David Elwell, Township Clerk