

Regular Board Meeting
Blackman Charter Township
February 12, 2024

The Blackman Charter Township Board convened at 6:00 p.m. on Monday, February 12, 2024 at the Township Hall, 1990 West Parnall Road, Jackson, Michigan.

Members present: Supervisor Jancek, Clerk Elwell, Treasurer Preston, and Trustees: Ambs, Pack, Thomas, and Williams.

Members absent:

Public Attendance:

Brian Draper
Deborah Nagy
Justin Belaire

Sheriff Gary Schuette
Captain Anthony Stewart

Jennifer Biddinger
Ray Snell

CALL TO ORDER / PLEDGE OF ALLEGIANCE

BRIEF PUBLIC COMMENTS - (two-minute limit)

1. **Sheriff Gary Schuette, Jackson County Sheriff**
 - a. Discussion – Jackson County Public Safety Millage Proposal
 - i. Commission voted for option #3.
2. **Justin Belaire, Blackman Twp. Resident on University St.**
 - a. Questions on Township plans for the former B&H property.
 - i. Township has no plans to extend University St.
 - ii. Plans are to construct a green space with a walking trail.
 - iii. Soccer fields will remain as they are.

ADDITIONS / DELETIONS

1. No additions/deletions.

Motion by Trustee Thomas, supported by Trustee Pack to approve the Board of Trustee agenda for the Regular Board Meeting held on Monday, February 12, 2024.

Unanimously approved by voice vote

MINUTES APPROVAL

1. No changes/corrections.

Motion by Clerk Elwell, supported by Trustee Williams to approve the Board of Trustee minutes for the Regular Board Meeting held on Tuesday, January 16, 2024.

Unanimously approved by voice vote

CONSENT AGENDA

1. Approval of payroll for the dates 01/05/24 in the amount of \$164,257.42 and for 01/19/24 in the amount of \$181,787.12.
2. Receive Revenue and Expenditure Report for the month of January 2024.

Motioned by Treasurer Preston, supported by Trustee Ambs

Roll Call: Elwell, Pack, Thomas, Williams, Ambs, Jancek, Preston

Ayes – 7

Nays - 0

Motion Approved

SUPERVISOR'S UPDATE

1. Speed Study on Parnall Rd. - Discussion
 - a. Road Diet – A JCDOT Project.
 - i. Review results of the road diet before supporting a speed study.
2. 2023 eCities Performance Report
 - a. Blackman Charter Township received 4 stars out of 5 recognition of performance.

3. Meeting with Loss Control Agent
 - a. No Losses from July 2023 – February 2024
 - b. Outstanding Achievement of no loss time claims from July 2021 to January 2024.
 - c. Will be presented with a Work Safe Award
 - d. Thank you to our Public Safety Department.
4. Demolition of B&H
 - a. Progress being made. No issues.

TREASURER'S UPDATE

1. Donations/Sponsorships
 - a. Legal counsel has recommended policy placement.
 - b. Review and bring to the board for approval next month.
2. Tax Collection
 - a. Going well – 96% collected
3. Rehmann
 - a. Collecting documents for audit.
4. Thank office staff with collection of taxes.
5. Thank Linda with collection of documents for the audit.

CLERK'S UPDATE

1. Election preparation is going well.
2. Thank you to the staff processing AV ballots.
3. 2069 AV ballots sent out. Received 1239 as of this date.
4. 9 days of Early Voting begins this Saturday, Feb. 17, 2024, ends on Sunday, Feb.25, 2024.
 - a. Locks installed on doors.
 - b. Use is prohibited the duration of Early Voting.
5. Election Inspector training.
6. Thank you to the Board for the new office space.
7. May Election – proposal for East Jackson Schools.
8. Jackson Monument – columbarium; cost to build; fees charged for burial.
9. Problems with cemetery burials – self burial of relative's cremains.

PUBLIC SAFETY

1. Did not meet.
2. Blight issues.
3. Residential dumping.
4. Flock Cameras – Discussion

PLANNING COMMISSION

1. Meeting Minutes from Thursday, February 06, 2024.

**CASE #1569:
HOME
OCCUPATION –
MEDICAL
MARIJUANA
CARE GIVER**

Motion by Treasurer Preston, supported by Clerk Elwell to deny Case #1569 – Home Occupation: Medical Marijuana Care Giver at 4787 Blackman Rd, Jackson, MI 49201, Parcel 000-08-06-301-006-02, Zoned Agricultural (AG-1), requested by Yasnel Perez Reyes due to no applicants present at meeting.

Roll Call: Ambs, Thomas, Jancek, Elwell, Preston, Pack, Williams

Ayes – 7

Nays - 0

Motion Approved

**CASE #1570:
ZONING CHANGE**

Motion by Treasurer Preston, supported by Trustee Williams to approve Case #1570 – Zoning Change: Rezone two parcels to C-2 General Commercial at Springport Rd, Jackson, MI 49202, Parcel 000-08-20-401-002-10 & Parcel 000-08-20-401-002-06, Zoned Office (O-1) & Multi Family Residential (RM-1), requested by Glenn Kunselman based on the surrounding parcel zoning classifications.

Roll Call: Jancek, Preston, Pack, Thomas, Elwell, Ambs, Williams

Ayes – 7

Nays - 0

Motion Approved

**CASE #89.204:
SITE PLAN
REVIEW**

Planning Commission tabled Case #89.204 – Site Plan Review: 199kw Ground Mounted Solar Array at 2005 Chanter Rd., Jackson, MI 49201, Parcel 000-08-23-426-001-03, Zoned Light Industrial (L1), requested by Stephen Patterson, with resubmittal within 90 days of tabling or case will be denied. Lack of Site Plan information was provided.

No Action

**CASE #1562:
HOME
OCCUPATION –
MEDICAL
MARIJUANA
CARE GIVER**

Motion by Treasurer Preston, supported by Trustee Williams to deny Case #1562 – Home Occupation: Medical Marijuana Care Giver at 5125 Clinton Rd, Jackson, MI 49201, Parcel 000-08-08-252-002-00, Zoned Suburban Residential (RS-1), requested by Edvardo Vidal, due to lack of information that was requested of applicant.

Roll Call: Jancek, Ambs, Williams, Pack, Elwell, Preston, Thomas

Ayes – 7

Nays - 0

Motion Approved

6. Blackman Charter Township Master Plan Update 2024 – Discussion
 - a. Review cost.

ZONING BOARD OF APPEALS

- *None*

PARKS & RECREATION

1. Blackman Charter Township: 2024 – 2028 Recreation Plan Proposal
2. Goals and Action Program: 2024 – 2028 Five Year Plan DRAFT – Discussion
 - a. Request for a study session to include the Township Board, Parks Committee, Public Safety, Byron, and Jack on the entire Parnall complex for layout discussion.

TECHNOLOGY COMMITTEE

- *None*

UTILITIES COMMITTEE

- *None*

ORDINANCE REVIEW COMMITTEE

- *None*

NEW BUSINESS

RESOLUTION #02-2024-0212 SDD LICENSE LCC -

Motion by Clerk Elwell, supported by Trustee Williams to approve Resolution #02-2024-0116; a resolution to give Local Government Authorization for a Conditional License, Transfer Ownership 2023 SDD & SDM license with Sunday Sales Permit AM & PM – Mixed Spirit Drink by dropping Elizabeth Troxell and adding Ktroxell Corporation through self-incorporation, as co-licensee with 7-Eleven, Inc.

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Williams, Preston
Ayes – 7 Nays - 0 *Motion Approved*

RESOLUTION #03-2024-0212 PURCHASE ADDITIONAL SERVICE CREDIT

Motion by Supervisor Jancek, supported by Trustee Williams to approve Resolution #03-2024-0212; a resolution to approve the purchase by Sergeant Villarreal for two years of additional service credit.

Roll Call: Preston, Williams, Thomas, Ambs, Pack, Elwell, Jancek
Ayes – 7 Nays - 0 *Motion Approved*

CONTRACTUAL CUSTODIAL POSITION

Motion by Supervisor Jancek, supported by Trustee Thomas to approve the recommendation of the personnel committee to hire Jennifer Elwell to fill the contractual custodian position on a biweekly basis at \$582.20 per month.

Roll Call:
Ayes – 6 Pack, Preston, Williams, Thomas, Jancek, Ambs
Nays - 0
Abstain – 1 Elwell *Motion Approved*

BILLS

Motion by Trustee Thomas, supported by Treasurer Preston to approve payment of bills on the Board Invoice Post Audit Report dated 2/05/24 in the amount of \$181,657.15 and Board Invoice Report dated 2/13/24 in the amount of \$579,345.60.

Roll Call: Elwell, Pack, Thomas, Williams, Ambs, Jancek, Preston
Ayes – 7 Nays - 0 *Motion Approved*

EXTENDED PUBLIC COMMENT (Three-minute limit)

1. **Jennifer Biddinger, resident**
 - a. Flock Cameras – Our representatives are listening to all sides of the issue.
 - b. Pot holes are currently being filled in.
2. **Ray Snell, 9th District County Commissioner**
 - a. Flock Cameras – Personal feelings are often political feelings.
 - i. Policies put in place were done in good faith.
 - ii. Some policies and procedures were not followed by the county that the Commissioners were not aware of.
 - iii. Supreme Court has not ruled whether constitutional or not.
 - iv. The committee will vote next week.

OPEN DISCUSSION

- Flock Cameras
- Citizens for Local Choice
- Michigan Capital Confidential

The Supervisor declared the meeting adjourned at 8:01pm.

David Elwell, Township Clerk

DRAFT