

Board Meeting
Blackman Charter Township
May 9, 2007

The Blackman Charter Township Board convened at 7:00 p.m. on Wednesday, May 9, 2007, at the Township Office, 1990 West Parnall Road, Jackson, MI.

Members present: Supervisor Snell, Clerk Thomas, Treasurer Brockie, Trustees Clingerman, DeBruler and Sercombe.

Members absent: Trustee Barrett (excused)

There were 5 people in attendance. Sign-in list is on file.

CALL TO ORDER - PLEDGE OF ALLEGIANCE

BRIEF PUBLIC Opened at 7:01
COMMENTS Opened at 7:01

MINUTES Motion by Thomas, support by Clingerman, to approve minutes of the Board Work Session held on
APPROVAL 3/29/07, the Board Meeting held on 4/9/07 and the Special Meeting held on 4/23/07.
Motion carried by voice vote

CHANGES TO Add to NEW BUSINESS: Item #8- Consider wage increase for GIS/Utility Billing Clerk.
AGENDA Motion by Snell, support by Thomas, to approve the agenda with addition.
Motion carried by voice vote

CONSENT AGENDA

1. Approval to pay MERS in the amount of \$21,988.36 for March, 2007, retirement contribution – acct. #296-300-723 - \$13,428.73, acct. # 296-000-204 - \$7,573.81, acct.#297-300-723 - \$630.32 and acct.#297-000-204 - \$355.50.
2. Approval to pay Midwest Claims Service in the amount of \$1,000.00 to settle lawsuit with William & Patricia Cartier, acct. # 249-380-910.000
3. Approval to pay Jackson County Road Commission in the amount of \$522.50 for application of liquid dust control to 2.09 miles of Termini Road in Blackman Township.

Motion by Clingerman, support by Brockie, to approve payment of items on Consent Agenda.
Roll call: Ayes: 6 Nays: 0 Motion carried

NEW BUSINESS

N. MEADOW Motion by Thomas, support by Clingerman, to approve Resolution #14-2007-0509 to
SEWER proceed with project to install sanitary sewers in North Meadow Subdivision.
PROJECT Roll call: Ayes: 6 Nays: 0 Motion carried

CHANGES TO Motion by Thomas, support by Snell, to approve changes to Employee Handbook.
HANDBOOK Roll call: Ayes: 5 Nays: 1 (Sercombe) Motion carried

LDFA Motion by Brockie, support by Sercombe, to approve appointment of Mark Singer to
APPOINTMENT LDFA for term ending 3/1/2010.
M. SINGER Motion carried by voice vote

LDFA Motion by Brockie, support by Sercombe, to approve appointment of Robert Johnson to
APPOINTMENT the LDFA for term ending 3/1/2008.
R. JOHNSON Motion carried by voice vote

LIFT STATION Motion by Brockie, support by Clingerman, to follow Utilities Committee recommendation
MAINTENANCE to approve contract with JK Inc. for maintenance of lift stations and screen stations.
JK INC. Roll call: Ayes: 6 Nays: 0 Motion carried

REVISED TABLE Motion by Brockie, support by Clingerman, to follow Utilities Committee recommendation
OF UNIT FACTORS to adopt revised Table of Unit Factors for sewer connection fees.
Roll call: Ayes: 6 Nays: 0 Motion carried

OFFICE STAFFING
LEVELS

Motion by Clingerman, support by DeBruler, to eliminate Building Dept. admin. assistant position, create a part-time general office position, and offer it to person currently holding the full-time position. If that is declined, advertise in newspaper and fill. Evaluate position duties and employee after 30 days.

Roll call: Ayes: 3 Nays: 3(Thomas, Sercombe, Brockie) Motion failed

Motion by Brockie, support by Thomas, to eliminate position of building dept. admin. assistant. Supervisor will determine if a part time staff person is needed and report back to the Board.

Roll call: Ayes: 2 Nays: 4 (Snell, Clingerman, Sercombe, DeBruler)

Motion failed

Motion by Snell, support by Clingerman, to eliminate Building Dept. admin. assistant position, create part-time 20 hr/wk. position at \$9.00/hr. with no benefits, and offer it to person currently holding the eliminated position. If declined, advertise and fill the part time position and evaluate the duties of the position and the employee after 30 days.

Roll call: Ayes: 4 Nays: 2 (Brockie, Thomas) Motion carried

WAGE INCREASE
BILLING CLERK

Motion by Brockie, support by Sercombe, to approve increase of 2.89%, from \$15.55 to \$16.00 for GIS/Sewer Billing Clerk.

Roll call: Ayes: 6 Nays: 0 Motion carried

BILLS

Motion by Brockie, support by Clingerman, to approve payment of bills on the Board Invoice Approval Report dated 4/24/07 in the amount of \$82,938.99, the report dated 5/8/07 in the amount of \$3,270.00, and the report dated 5/9/07 in the amount of \$257,449.32.

Roll call: Ayes: 6 Nays: 0 Motion carried

EXTENDED
PUBLIC
COMMENTS

Opened at 8:11 p.m.

Closed at 8:11 p.m.

ADJOURNMENT

Supervisor Snell declared the meeting adjourned at 8:11 p.m.

J. Michael Thomas, Clerk